

# SHASTA VALLEY RESOURCE CONSERVATION DISTRICT

Siskiyou County, California

Summarized **MINUTES** from Board of Directors' meeting of Shasta Valley Resource Conservation District, Yreka, California, on September 11, 2019.

Directors Present: Ryan Walker, Bill Hirt, Chris Robertson, Rich Klug

Directors Absent: None

Associate Directors: None

Staff Present: Brandy Caporaso, Ed Stanton, Ethan Brown, Mike Riney, Gillies Robertson

Guests in attendance: Janae Scruggs, CDFW; Joe Croteau, CDFW; Tony Sinseri, NRCS;

## Call to Order

The meeting was called to order by Chair Walker at 6:30 p.m.

## Review and Approval of Agenda

Approved by common consent

## Introductions

Introductions made.

## Public Comment None

## Presentation: None

## Business

1. Memorandum of Agreement approval between NRCS and SVRCD. Patterson outlined the national and state agreements and stated that the state level NRCS agreement has not been updated in a while and this is the time period to make comments by interested parties regarding the contracts. The comments need to be submitted by the 20<sup>th</sup>. In addition with the new operational agreement, the MOU can go back to being renewed every 2-3 years unless there is a change in relationship/services.

## Other Agency/Group Reports

Patterson reviewed the presentation from TNC regarding Viable Farming and Conservation.

## Business

2. DWR for Agreement #4600012700 2017 Proposition 1 Sustainable Groundwater Planning Grant:
  - a. Discussion regarding meeting with Siskiyou County Auditor's Office.
  - b. Discussion regarding meeting with GW budget ad hoc committee.

Caporaso gave update on the meeting between SVRCD staff and county auditor's office. She also presented optional next steps. Direction was given to proceed with next steps.

3. Bogus Creek Landowner Agreement Recommendation

Caporaso presented next steps of action. Direction was given to proceed with next step

4. Approve Resolution 19-007 to Adopt Budget for FY 19/20 for Siskiyou County Auditor

**ACTION:** Approve Resolution 19-007 to Adopt Budget for FY 19/20 for Siskiyou County Auditor

**MOTION:** Robertson; **SECOND:** Klug; **AYES:** Walker, Hirt, Robertson, Klug, **NOES:** None;

**ABSTENSIONS:** None. **Motion Approved.**

5. Award contract for Watershed Stewardship Implementation Project D1613102 Lemos Fencing

G Robertson presented the bids and reviewed the process. Basic Fencing, Inc. was the lowest qualified bidder. **ACTION:** Approve contract with Basic Fencing to perform the Lemos Fencing Project. **MOTION:** Robertson; **SECOND:** Klug; **AYES:** Walker, Hirt, Robertson, Klug, **NOES:** None; **ABSTENSIONS:** None. **Motion Approved.**

6. Award contract for Watershed Stewardship Implementation Project D1613102 Sandahl Fencing

G Robertson presented the bids and reviewed the process. Basic Fencing, Inc. was the lowest qualified bidder. **ACTION:** Approve contract with Basic Fencing to perform the Lemos Fencing Project. **MOTION:** Klug; **SECOND:** Hirt; **AYES:** Walker, Hirt, Robertson, Klug, **NOES:** None; **ABSTENSIONS:** None. **Motion Approved.**

7. Award contract for Watershed Stewardship Implementation Project D1613102 Manly Fencing

G Robertson presented that there was an error in the bid package and stated because of the error the bid package should be corrected and resubmitted for bidding. **ACTION:** Approve request to rebid the Manly Fencing Project for Monday September 16 with the awarding of the bid by the Board during a special meeting. **MOTION:** Robertson; **SECOND:** Klug; **AYES:** Walker, Hirt, Robertson, Klug, **NOES:** None; **ABSTENSIONS:** None. **Motion Approved.**

8. Discussion: Reading and discussion of a Draft Template Memorandum of Understanding between Municipalities and Shasta Valley Resource Conservation District to define shared goals and priorities.

Stanton presented that he has been developing MOU's with various Cities and the County to develop a climate resiliency plan for their landscaped areas. He has spoken with Brandon Criss, Ray Haupt and Ed Valenzuela (county supervisors) and they have expressed an interest. He would like the board to review and give an indication to move forward. The cities in which Stanton presented the MOU's are waiting for a review by SVRCD Board to move forward at the October Board meeting. No action taken.

9. Discussion: Mid-point 5-year Long Range Plan 2017-2021-Tabled

**Other Agency/Group Reports continued**

Croteau is now the head of the CDFW office in Yreka. He has been receiving numerous recommendations from various parties. He's looking into Coho rearing, fish 1<sup>st</sup> and grazing leases among other issues. Regarding Big Spring Ranch they will not have a formal management plan for a few years. The personnel at the screen shop will be managing the ranch. Stanton inquired about the Busk ranch and Croteau had no information.

Scruggs answered questions on the 1653 permit from Riney for the Parks Creek Fish Passage Project. She reviewed public information regarding the current status with the safe harbor group and that currently NOAA is reviewing and then it will go to tribal consultation and public review. She responded to a question regarding 1600 permits and stated the agreement would not cover the permits. She stated that there are several individuals within the department that are involved with the negotiations.

**Closed Session:** **ACTION:** Enter into closed session. **MOTION:** Robertson; **SECOND:** Klug; **AYES:** Walker, Hirt, Robertson, Klug; **NOES:** None; **ABSTENSIONS:** None. **Motion Approved.**

**Return to Open Session:** **ACTION:** Exit closed session. **MOTION:** Klug; **SECOND:** Hirt; **AYES:** Walker, Hirt, Robertson, Klug; **NOES:** None; **ABSTENSIONS:** None. **Motion Approved.**

**Board reported out of closed session:** The SVRCD Board of Directors has instituted a reorganization. Stanton will no longer be with SVRCD. Caporaso is appointed District Manager with a salary of \$27/hr. She will oversee current contracts, human resources with her current responsibilities. Riney is appointed Senior Project manager with a salary of \$27/hr. He will be leading project development along with his current duties. The board will interview Casey Gabriel for the bookkeeper position in closed session during the September 24, 2019 Special Meeting.

**Approval of Minutes**

**ACTION:** Approve Minutes of August 14, 2019. **MOTION:** Robertson, **SECOND:** Hirt; **AYES:** Hirt, Walker, Robertson, Klug; **NOES:** None; **ABSTENSIONS:** None. **Motion Approved.**

**Financial Report**

Caporaso presented the SVRCD financial report.

**ACTION:** Approve Financial Report. **MOTION:** Klug, **SECOND:** Hirt; **AYES:** Walker, Klug, Hirt, Robertson; **NOES:** None; **ABSTENSIONS:** None. **Motion Approved.**

**Ratify Payroll**

Caporaso presented payroll for ratification. **ACTION:** Approve Payroll. **MOTION:** Robertson; **SECOND:** Hirt; **AYES:** Walker, Hirt, Robertson, Klug; **NOES:** None; **ABSTENSIONS:** None. **Motion Approved.**

**Approval of Bills**

Caporaso presented bills for payment.

**ACTION:** Approve Bills for Payment. **MOTION:** Klug, **SECOND:** Hirt; **AYES:** Walker, Hirt, Robertson, Klug; **NOES:** None; **ABSTENSIONS:** None. **Motion Approved.**

**Budget Transfer:** None

**Approval of Donations Received:** None received



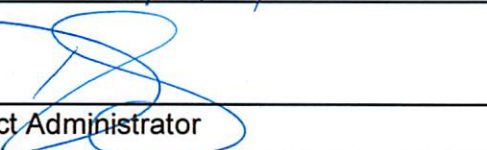
**Correspondence:** None

**Project Reports:** Caporaso stated that the newsletter will be published soon and that the organizational changes and the board vacancy will be included.

**Board and Staff Reports:** Klug stated that the Klamath Alliance will be looking at the recovery of 3 different burn areas on October 3 if anyone would like to join the tour.

**Agenda Items for Next Meeting:** None

**Meeting Adjourned** – 8:55 pm by Walker

Minutes approved.

Chairman

Date
10/9/19

District Administrator