

SHASTA VALLEY RESOURCE CONSERVATION DISTRICT
Siskiyou County, California

Summarized **MINUTES** from Board of Directors' meeting of Shasta Valley Resource Conservation District, Yreka, California, on April 10, 2019.

Directors Present: Rich Klug, Bill Hirt, Chris Robertson

Directors Absent: None

Associate Directors: None

Staff Present: Brandy Caporaso, Ed Stanton

Guests in attendance: Jim Patterson, NRCS

Call to Order

The meeting was called to order by Vice-chair Klug at 6:35 p.m.

Review and Approval of Agenda

Add CalFire Contract to Business Items for approval. **ACTION:** Approve addition of Business Item.

MOTION: Hirt, **SECOND:** Robertson; **AYES:** Klug, Hirt, Robertson; **NOES:** None; **ABSTENSIONS:** None.
MOTION APPROVED.

Introductions

None needed

Public Comment None

Presentation None

Approval of Minutes

ACTION: Approve Minutes of March 13, 2019 as amended. **MOTION:** Robertson, **SECOND:** Hirt; **AYES:** Hirt, Klug, Robertson; **NOES:** None; **ABSTENSIONS:** None. **Motion Approved.**

ACTION: Approve Minutes of March 26, 2019. **TABLED.**

Financial Report

Caporaso presented the SVRCD financial report.

ACTION: Approve Financial Report. **MOTION:** Hirt, **SECOND:** Robertson; **AYES:** Klug, Hirt, Robertson; **NOES:** None; **ABSTENSIONS:** None. **Motion Approved.**

Ratify Payroll

Caporaso presented payroll for ratification.

ACTION: Approve Payroll. **MOTION:** Hirt; **SECOND:** Robertson; **AYES:** Klug, Hirt, Robertson; **NOES:** None; **ABSTENSIONS:** None. **Motion Approved.**

Approval of Bills

Caporaso presented bills for payment.

ACTION: Approve Bills for Payment. **MOTION:** Robertson, **SECOND:** Hirt; **AYES:** Klug, Hirt, Robertson; **NOES:** None; **ABSTENSIONS:** None. **Motion Approved.**

Budget Transfer:

Motion to Approve: Move revenue from 540800/2045 to 540800 in order to replenish revenue paid for by the general interfund cash account for the Prop 1 Sustainable Groundwater Grant Invoice 1 before payment was received by DWR. The previous budget transfer approved on 3/26/2019 special meeting is

to be rescinded because of retention. **ACTION:** Approve Budget Transfer. **MOTION:** Hirt; **SECOND:** Robertson; **AYES:** Klug, Hirt, Robertson; **NOES:** None; **ABSTENSIONS:** None. **Motion Approved.**

Discussion: Caporaso explained that this was to pay back the regular account from the groundwater account as the regular account paid for expenditures until the advance and Invoice 1 funds were received.

Approval of Donations Received: None received

Correspondence: Presented Farm Bureau thank you letter for sponsoring a table for the annual dinner.

Business – Discussion and Possible Action

1. **Motion to Approve:** Fee for Service Policy change. **Discussion:** Stanton explained that the 15% administrative fee was included in the personnel rate and therefore is not needed. However a 2% fee will be administered for a reserve fee for non-local special districts and non-profits. Board requested that the 2% may be waived upon board approval. **ACTION:** Approve Fee for Service Policy as amended. **MOTION:** Robertson; **SECOND:** Hirt; **AYES:** Klug, Hirt, Robertson; **NOES:** None; **ABSTENSIONS:** None. **Motion Approved.**
2. **Discussion:** Board responsibilities review and possible action to change employee handbook to reflect change. Stanton reviewed board responsibilities in light of current research. Board responsibilities should not involve hiring and terminating employees other than the District Manager/Administrator. No action taken. A revised employee handbook will be presented at a future board meeting for approval with specified changes.
3. **Discussion:** State-sponsored grant funding rejections, delays in state reimbursement, and implications for the District's portfolio of projects. Stanton stated: SVRCD received payments this week. Waterboard payments are still 5-6 weeks out. Because of the grant rejections, we cannot build capacity as expected. Shasta Valley will be taking a back seat while forestry is in the forefront due to the amount a funding available. He gave an overview of where the district is with existing grants. Currently the district is out of funds to write grants. There was discussion regarding the fall flow program that TNC would like to give to the district. Stanton updated the board on the Waterboard & Caltrans contract that allows Caltrans to contract direct w/entities with Waterboard input using mitigation funds. Stanton spoke with USFWS and narrowed the scope of the Watershed Coordinator contract. Still waiting to hear if 319h grant has been awarded. Waiting to hear from NFWF on Horse and Canyon Creek projects. Stanton is unsure why the Shasta Valley is not receiving funding. There are two contracts in the works with Caltrans. One for general funding for various projects and the other for Craggy. He spoke with WCB and they will not fund Novy because it doesn't have a 1707 or forbearance and has irrigation efficiency. Panther Creek is not viable as it an ephemeral stream. MSRPD isn't a fit because it's a water quality issue and not fish passage. They have tentative interest in Yreka Creek projects. There is a new program for Sierra Nevada Cascade region for upper watershed work that might be viable for Horse Creek. Klug stated that CDFW has \$13 million from GHG which would be good from mountain meadow restoration work. Stanton stated he's interested in that.
4. Approval of grant pre-proposal to Wildlife Conservation Board's "Wildlife Corridor and Fish Passage Program" in support of the Shasta River Flashboard Dam Removal and Fish Screen Upgrade project. This would have been to fund the project that was just rejected but will not fund it because the pipeline in an ineligible task. Landowner was present and approves of continuing to seek funding and is willing to wait for funding that will work for the entire project. Stanton stated that he's not opposed to handing the project off to CalTrout and the landowner stated that she'll broach the subject with the other two landowners.

5. **Motion to Approve:** CalFire Contract. **Discussion:** Stanton stated that the contract is to facilitate projects in the sphere of influence. **ACTION:** Approve CalFire Contract. **MOTION:** Hirt; **SECOND:** Robertson; **AYES:** Klug, Hirt, Robertson; **NOES:** None; **ABSTENSIONS:** None. **Motion Approved.**

Project Reports:

Caporaso gave an update that all projects are going along as planned.

Stanton stated that the Yreka Creek project will be hosting the volunteers for Earth Day. He noted that the EIS is complete for the scope of the entire project.

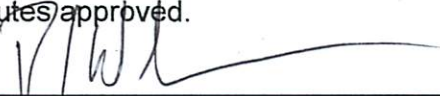

Board and Staff Reports: Klug stated that he'll approach Audrey Denny to ask her to attend a SVRCD meeting.

Other Agency/Group Reports

Patterson gave an update on the meeting with the State Conservationist. Haupt, Black, Parker, Koseff and Walker were in attendance. He could not join as he was ill. He has a tech assistant for the Craggy Project and needs to determine what the assistant can do on private lands. He has told the State Conservationist that the office is in need of more staff. Patterson is waiting to hear from Parker on what the county is expecting out of NRCS. He spoke about using PL566 for modernizing irrigations districts such as Tulelake Irrigation District and Upper Klamath Basin.

Agenda Items for Next Meeting: None

Meeting Adjourned – 8:20 pm by Klug

Minutes approved.

Chairman
5/8/2019
Date

District Administrator