

SHASTA VALLEY RESOURCE CONSERVATION DISTRICT
Siskiyou County, California

Summarized **MINUTES** from Board of Directors' regular meeting of Shasta Valley Resource Conservation District, Yreka, California, on January 10, 2018.

Directors Present: Bill Hirt, Ryan Walker, Chris Robertson, Beth Sandahl, Rich Klug (arrived 7:15)

Directors Absent: None

Associate Directors Present: None

Staff Present: Ayn Perry, Brandy Caporaso, Ethan Brown, Karen Mallory

Agency Representatives and Guests in Attendance: Jim Patterson, NRCS; Daryl Lara, Tom Hesseldenz, Jerry Mosier

Call to Order

Meeting was called to order by Hirt at 6:36 p.m.

Review Agenda The agenda was reviewed and Business Item #9 Election of Officers was added by motion. ACTION: Approve Business Item #9 Election of Officers. MOTION: Robertson; SECOND: Walker, AYES: Robertson, Hirt, Sandahl; Walker; NOES: None; ABSTENSIONS: None. Motion Approved.

Introductions Introductions were made.

Public Comment Period: Daryl Lara expressed an interest in working for SVRCD for project support.

Approval of Minutes: Sept. 19, 2017 Special Meeting and Regular Meeting on Dec. 13, 2017 Special Meeting of September 19, 2017 ACTION: Approve Minutes. MOTION: Sandahl; SECOND: Robertson; AYES: Hirt, Sandahl, Robertson; NOES: None; ABSTENSIONS: Walker. Motion Approved.

Regular Meeting of December 13, 2017 ACTION: Approve Financial Report. MOTION: Robertson; SECOND: Walker; AYES: Hirt, Robertson, Walker; NOES: None; ABSTENSIONS: Sandahl. Motion Approved.

Financial Report

Caporaso presented the SVRCD financial report.

ACTION: Approve Financial Report. MOTION: Robertson; SECOND: Sandahl; AYES: Unanimous (Hirt, Robertson, Walker, Sandahl); NOES: None; ABSTENSIONS: None. Motion Approved.

Budget Transfer: None

Ratify Payroll

Caporaso presented payroll for ratification.

ACTION: Approve Payroll. MOTION: Walker; SECOND: Sandahl; AYES: Unanimous (Robertson, Hirt, Walker, Sandahl); NOES: None; ABSTENSIONS: None. Motion Approved.

Approval of Bills

Caporaso presented bills for payment.

ACTION: Approve Bills for Payment. MOTION: Robertson; SECOND: Sandahl, AYES: Unanimous (Robertson, Hirt, Walker, Sandahl); NOES: None; ABSTENSIONS: None. Motion Approved.

Approval of Donations Received None

Correspondence: Mallory presented a request from Siskiyou County Farm Bureau for sponsorship of their annual dinner.

Presentation: Jerry Mosier – SGPGA

Jerry Mosier and Tom Hesseldenz gave a presentation on current work on Yreka Creek implemented by Siskiyou Gardens, Parks Greenway Association (SGPGA) and the City of Yreka.

Business

1. Policies and Procedures – discussed but no decisions
 - a) Landowner Sub-grant Agreement Policy tabled
 - b) Fee for Services Policy, tabled
 - c) Procurement Policies, tabled
2. FY 16/17 Audit – Caporaso informed the Board that the audit site visit went well and we are waiting to receive further requests or a draft audit.
3. Review resumes for Project Manager and District Administrator – Resumes were reviewed and discussed.
4. Set special meeting for mid-January for interviews – February 2 was set as a tentative interview date, preferably morning.
5. Approve Will as new part-time employee for Rotary Screw Trap project
ACTION: Approve Will for RST crew. MOTION: Hirt; SECOND: Robertson, AYES: Unanimous (Robertson, Hirt, Walker, Sandahl, Klug); NOES: None; ABSTENSIONS: None. Motion Approved.
6. Endorse bond initiative. Further review for endorsement or Action: Motion to approve bond initiative “Benefits for Rivers, Streams and Fisheries in the Water Supply and Water Quality Bond Act of 2018”: Tabled until further information is available.
7. Action Item: Motion to approve draft letter of comments on local partnerships for CARCD.
ACTION: Approve letter. MOTION: Hirt; SECOND: Walker, AYES: Unanimous (Robertson, Hirt, Walker, Sandahl, Klug); NOES: None; ABSTENSIONS: None. Motion Approved.
8. Grant Updates – Staff gave an update on grant RFP’s currently open. Discussion followed on which would be most appropriate to submit.
9. Election of Officers – Bill Hirt was nominated as Chair and Ryan Walker as Vice-Chair.
ACTION: Approve Hirt as Chair and Walker as Vice-Chair. MOTION: Klug; SECOND: Robertson, AYES: Unanimous (Robertson, Hirt, Walker, Sandahl, Klug); NOES: None; ABSTENSIONS: None. Motion Approved.

Project Reports

Caporaso gave update on Rotary Screw Trap, which has started up.

Perry reported on the SRWA and Bogus projects.

Mallory gave an update on wrap-up of Tailwater 3 tasks and reports.

Brown reported that he had not yet received notification on the groundwater grant proposal. He reported on monitoring tasks and inspection of the Bogus fence project.

SVRCD Reports – Board and Staff

Topics were covered under other items.

Other Agency/Group Reports

Patterson of NRCS gave an update on NRCS programs and activities.

Agenda Items for Next Meeting

March – SVRCD Annual Monitoring Report

Adjourn 8:42 p.m.

Minutes approved as typed as corrected.

William H. Ditt

Chairman

14-Feb-2018

Date

Karen Mallory

District Administrator