

SHASTA VALLEY RESOURCE CONSERVATION DISTRICT
Siskiyou County, California

Summarized **MINUTES** from Board of Directors' regular meeting of Shasta Valley Resource Conservation District, Yreka, California, on December 13, 2017.

Directors Present: Bill Hirt, Ryan Walker, Chris Robertson, Rich Klug

Directors Absent: Beth Sandahl

Associate Directors Present: None

Staff Present: Ayn Perry, Brandy Caporaso

Agency Representatives and Guests in Attendance: Jim Patterson, NRCS

Call to Order

Meeting was called to order by Hirt at 6:35 p.m.

Review Agenda The agenda was reviewed and Business regarding Woods' contract was added by motion. ACTION: Approve Business to discuss Woods' Contract. MOTION: Klug; SECOND: Robertson, AYES: Robertson, Hirt, Klug; NOES: None; ABSTENSIONS: Walker. Motion Approved.

Introductions

Introductions were made.

Public Comment Period: None

Approval of Minutes: Tabled September 19, 2017 Special Meeting due to lack of quorum.

Regular Meeting of October 11, 2017 ACTION: Approve Financial Report. MOTION: Klug; SECOND: Walker; AYES: Hirt, Klug, Walker; NOES: None; ABSTENSIONS: Robertson. Motion Approved.

November 8, 2017 ACTION: Approve Financial Report. MOTION: Robertson; SECOND: Walker; AYES: Hirt, Robertson, Walker; NOES: None; ABSTENSIONS: Klug. Motion Approved.

Financial Report

Caporaso presented the SVRCD financial report.

ACTION: Approve Financial Report. MOTION: Walker; SECOND: Robertson; AYES: Unanimous (Hirt, Robertson, Walker, Klug); NOES: None; ABSTENSIONS: None. Motion Approved.

Budget Transfer: None

Ratify Payroll

Caporaso presented payroll for ratification.

ACTION: Approve Payroll. MOTION: Klug; SECOND: Walker; AYES: Unanimous (Robertson, Hirt, Walker, Klug); NOES: None; ABSTENSIONS: None. Motion Approved.

Approval of Bills

Caporaso presented bills for payment.

ACTION: Approve Bills for Payment. *MOTION: Klug; SECOND: Robertson, AYES: Unanimous (Robertson, Hirt, Walker, Klug); NOES: None; ABSTENSIONS: None. Motion Approved.*

Approval of Donations Received None

Correspondence: Caporaso presented correspondence from Donald Flickinger of NOAA Fisheries regarding support for the Rotary Screw Trap project.

Business

1. NRCS MOU: Approval of NRCS 2018 MOU: ACTION: Approve NRCS 2018 MOU. MOTION: Walker; SECOND: Klug, AYES: Unanimous (Robertson, Hirt, Walker, Klug); NOES: None; ABSTENSIONS: None. Motion Approved.
2. Approve Resolution 17-012 to approve adding board members, volunteers, interns, etc. as employees for purposes of covering them under SVRCD's Workers Compensation policy. ACTION: Approve Resolution 17-012. MOTION: Hirt; SECOND: Klug, AYES: Unanimous (Robertson, Hirt, Walker, Klug); NOES: None; ABSTENSIONS: None. Motion Approved.
3. Approval of Policy & Procedures
 - a) Complete Personnel Handbook 2016 revision-Draft ACTION: Approve Complete Personnel Handbook 2016. MOTION: Hirt; SECOND: Robertson, AYES: Unanimous (Robertson, Hirt, Walker, Klug); NOES: None; ABSTENSIONS: None. Motion Approved.
 - b) Landowner Sub-grant Agreement Policy-Draft. ACTION: Tabled. Review and discussion regarding the purpose of the policy.
 - c) Fee for Services Policy-Approved 3.8.17-Draft Revision. ACTION: Tabled. Discussion regarded adding equipment rates to the policy.
 - d) SVRCDProcurementPolicy new draft 2016_fromAD_bc. ACTION: Tabled to January. Staff to review GASB.
 - e) CEQA Lead Agency Policy-Draft ACTION: Approve CEQA Lead Agency Policy. MOTION: Walker; SECOND: Klug, AYES: Unanimous (Robertson, Hirt, Walker, Klug); NOES: None; ABSTENSIONS: None. Motion Approved.
4. Woods Contract: Direction was given to staff on how to proceed.

Project Reports

Caporaso gave update on Rotary Screw Trap that SVRCD has hired 7 employees, 2 as crew leaders.

Perry reported on NCRP grant that the Irrigation Specialist was terminated and that Novy-Rice Prop 1 grant application was not awarded.

SVRCD Reports – Board and Staff

Caporaso reported on CARCD conference in January.

Walker gave an update on CDFW conference and Williamson Act regarding cannabis. He also stated staff members Riney and Brown are doing a good job.

Other Agency/Group Reports

Patterson of NRCS gave an update regarding his agency audit. He will be attending Board of Supervisor meetings and will have talking points regarding the RCDs. He is setting up a meeting with

Drew Braugh of CalTrout. In the spring there will a Pasture & Map workshop and the fall a fire workshop.

Agenda Items for Next Meeting

February – Deer Management Speaker

March – SVRCD Annual Monitoring Report

Adjourn 8:55 p.m.

Minutes approved as typed as corrected.

Chairman

Date

District Administrator