

SHASTA VALLEY RESOURCE CONSERVATION DISTRICT

Siskiyou County, California

Summarized **MINUTES** from Board of Directors' meeting of Shasta Valley Resource Conservation District, Yreka, California, on November 11, 2020.

This meeting was conducted by remote web-conference

Directors Present: Ryan Walker, Bill Hirt, Chris Robertson

Directors Absent: None

Associate Directors: None

Staff Present: Casey Gabriel, Ayn Perry, Mike Riney, Brandy Caporaso, Dan Blessing

Guests in attendance: James Patterson, NRCS,

Call to Order

The meeting was called to order by Chair Walker at 6:35 p.m.

Review and Approval of Agenda

Agenda approved by common consent.

Introductions: None

Public Comment: None

Presentation: None.

Approval of Minutes

ACTION: Approve Minutes of October 14th, 2020. **MOTION:** Hirt; **SECOND:** Robertson, Approved **by Roll Call Vote** Hirt, Aye, Walker, Aye. Robertson, Aye. **Noes:** None **Abstentions:** None. **Motion Approved**

ACTION: Approve Minutes of October 21st, 2020. **MOTION:** Robertson; **SECOND:** Hirt, Approved **by Roll Call Vote** Hirt, Aye, Walker, Aye. Robertson, Aye. **Noes:** None **Abstentions:** None. **Motion Approved**

Financial Report

Gabriel presented the SVRCD financial report for BOD review and action.

ACTION: Approve Financial Report. **MOTION:** Hirt, **SECOND:** Robertson; **Approved by Roll Call Vote** **AYES:** Walker, Hirt, Robertson; **NOES:** None; **ABSTENTIONS:** None. **Motion Approved.**

Ratify Payroll

Gabriel presented payroll for ratification.

ACTION: Approve Payroll. **MOTION:** Robertson; **SECOND:** Hirt; **Approved by Roll Call Vote** **AYES:** Walker, Hirt, Robertson; **NOES:** None; **ABSTENTIONS:** None. **Motion Approved.**

Approval of Bills

Gabriel presented following bills for payment:

District Warrant Authorization - \$679.85

1. Snowcrest Inc = \$64.78 - Internet
2. US Bank = \$615.07 – Amazon Purchases and Adobe Software License Renewals

District Warrant Authorization - \$197.50

1. Mt Shasta Area Newspapers = \$98.75 – Public Notice
2. Siskiyou Daily News = \$98.75 – Public Notice

District Warrant Authorization - \$ 732.63 – Employee Reimbursements

1. Dan Blessing = \$97.76 Mileage
2. Ethan Brown = \$208.74
3. Michael Riney = \$237.52 Mileage
4. Lyndsey Lascheck = \$186.61 Mileage

ACTION: Approve Bills for Payment. **MOTION:** Robertson, **SECOND:** Hirt; **Approved by Roll Call Vote**
AYES: Walker, Hirt, Robertson **NOES:** None; **ABSTENTIONS:** None. **Motion Approved.**

Budget Transfer: None

Approval of Donations Received: None received

Correspondence: None

Business – Discussion and Possible Action

1. Approve award for Dunsmuir Fuel Break Project

Summarized by Blessing that only 2 bids had been received with the bid amounts as one too high and the other right on our total award so we are negotiating for reductions with the low bidder by reducing Spray, Tree Climbing, Traffic Control days. Will also work on a cooperative agreement with PP&L.

Walker suggested revising our Bid Policies to incorporate curing similar bid issues by negotiating with the low bidder on smaller contracts such as these.

ACTION: Approve Negotiation and Award of Bid. **MOTION:** Hirt; **SECOND:** Robertson; **Approved by Roll Call Vote** **AYES:** Walker, Robertson, Hirt, **NOES:** None; **ABSTENTIONS:** None. **Motion Approved.**

Board and Staff Reports:

Lascheck reported on the NCRP Siskiyou PBA grant status that burns are being scheduled for 4 properties, with landowner agreements for each site. Liabilities to the RCD, Landowner, contractor for the burns were discussed with the Landowner being ultimately liable. 1st burn could be scheduled for mid-December depending upon the weather.

Blessing and Riney reported on the status of the Horse Creek project in which they are currently meeting with the Forest Service to discuss Restoration. They are in the process of finding Matching Funds.

Riney reported on a potential collaborative project with the Scott Valley Watershed Council near Moffet Creek in Scott Valley for replanting as well as a possible replanting project along Klamath River.

Caporaso reported on the Ground Water grant status and working with Perry on a Newsletter, Tech Memo to be out next week for Pizeometer settings, Retention Issues with DWR are ongoing and Brown will be presenting at the CARCD conference next week.

Gabriel reported that the Annual Audit has been scheduled for 12/16

Perry reported that the Final Report for CRMP is due

Other Agency/Group Reports

None

Closed Session – Personnel Government Code 54957 -

ACTION: Adjourn to Closed Session. **MOTION:** Roberson; **SECOND:** Hirt, Approved **by Roll Call Vote** Hirt, Aye, Walker, Aye. Robertson, Aye. **Noes:** None **Abstentions:** None. **Motion Approved**

Adjourned to Closed Session: 8:00p.m.

No Action Taken

ACTION: Meeting Adjourned. **MOTION:** Hirt; **SECOND:** Robertson, Approved **by Roll Call Vote** Hirt, Aye, Walker, Aye. Robertson, Aye. **Noes:** None **Abstentions:** None. **Motion Approved**

Meeting Adjourned – 8:13 pm by Walker

Minutes approved.



Chairman

12/31/2020

Date



District Manager