

SHASTA VALLEY RESOURCE CONSERVATION DISTRICT

Siskiyou County, California

Summarized **MINUTES** from Board of Directors' Special Meeting of Shasta Valley Resource Conservation District, Yreka, California, on October 21, 2020.

Directors Present: Ryan Walker, Bill Hirt, Chris Robertson

Directors Absent: None

Associate Directors: None

Staff Present: Mike Riney, Casey Gabriel

Guests in attendance: Blake Goranson

Call to Order: The meeting was called to order by Chair Walker at 6:34 p.m.

Review and Approval of Agenda:

ACTION: Review and add:

Add As item 2 – Approval of RESOLUTION 20-004, RESOLUTION OF THE SHASTA VALLEY RESOURCE CONSERVATION DISTRICT (SVRCD) BOARD OF DIRECTORS TO CONTINUE THE NORTHWEST FARM CREDIT SERVICES LINE OF CREDIT

MOTION: Hirt **SECOND:** Robertson **AYES:** Hirt, Walker, Robertson **NOES:** None; **ABSTENSIONS:** None.
Motion Approved.

Add - Closed Session

MOTION: Robertson **SECOND:** Walker **AYES:** Hirt, Walker, Robertson **NOES:** None; **ABSTENSIONS:** None.
Motion Approved.

Introductions: Blake Goranson, Goranson and Associates

Public Comment: None

Presentation: Blake Goranson, Goranson & Associates – Banking as a Special District

- Goranson presented information about Special Districts in Sonoma and Mendocino are banking with private institutions rather than their home counties' primarily due to having more control of their cash.
- Goranson suggested we check with other Special Districts in Siskiyou County to see how they handle their banking
- RCD's need to have Policies and Procedures in place for controlling Cash and Accounts payable which the Shasta Valley RCD does currently with its Board review of Accounts Payable, Signed Payment Request, segregation of duties and processes established with Siskiyou County. The same processes would be used with Private Banking
- Goranson could not find anything in code that states that the RCD "Must" have a Treasurer. By virtue of the roles of The Board as Chair, Vice Chair and Director, the responsibilities are with the total Board. Even with a Board Treasurer, the liability would still fall on the entire Board.
- Goranson suggested that we NOT have a Debit Card tied to a Private Bank Account as it is like Cash
- Goranson stated there is no problem from an Audit Perspective in banking privately as long as the controls are in place within the Policies and Procedures
- Walker asked if there would be any Bonding Requirement or Insurance issues with private banking? Goranson responded there would be no additional liability as banks are covered by insurance as is

The County

- Riney asked if there could be any potential issues with switching from The County to Private Banking? Goranson responded there would be none, however recommended to make sure all outstanding checks cleared before moving funds and recommended to NOT make the change at Year-End. Making the change at the end of a month or quarter so as not to disrupt any tax payments and reconciliations.

Approval of Minutes: None

Approval of Bills: None

Budget Transfer: None

Correspondence: None

Business:

1. Approve award of Dunsmuir Fuel Break contract
 - a. Riney reported there were only 2 Bids received with one at \$470,000 and the other at \$149,000. The total Grant Award was \$150,000 so we will not go forward with an award at this time. We need to have a bid around \$120,000 for the RCD to move forward. Will be working with Cal-Fire to supplement funding
 - b. Hirt asked if there was any time limit to the use of the Grant Award? Riney responded the period of the award was through 2022 so we have time.
2. Approval of RESOLUTION 20-004, RESOLUTION OF THE SHASTA VALLEY RESOURCE CONSERVATION DISTRICT (SVRCD) BOARD OF DIRECTORS TO CONTINUE THE NORTHWEST FARM CREDIT SERVICES LINE OF CREDIT
 - a. Riney stated the current staff that hold the titles in the Resolution are as follows:
 - i. Michael Riney – District Manager
 - ii. Casey Gabriel – Finance Manager

MOTION: Robertson SECOND: Hirt; AYES: Hirt, Walker, Robertson NOES: None; ABSTENSIONS: None. Motion Approved.

Project Updates:

Riney presented the following:

- Grant for Horse Creek was funded and we currently need the 1/3 match
- Monitoring is complete for the season and all equipment has been recovered
- Grant application for \$300,000 has been submitted to the DOC for a Watershed Coordinator
- \$15,000 Tech Assistance Grant Application with NCRP

Agenda Items for Next Meeting: None

Other Agency/Group Reports: None

Closed Session – Personnel Code 54957 – 7:10pm



MOTION to Enter Closed Session: Robertson SECOND: Hirt; AYES: Hirt, Walker, Robertson NOES: None; ABSTENSIONS: None. Motion Approved.

Open Session – 7:35pm

No Actions to Report

MOTION to Adjourn: Hirt SECOND: Robertson: AYES: Hirt, Walker, Robertson NOES: None; ABSTENSIONS: None. Motion Approved.

Meeting Adjourned – 7:36pm by Chair Walker

Minutes approved.

Chairman
<u>12/31/2020</u>
Date

District Administrator

Per Executive Order N-25-20 by Governor Gavin Newsom, Board Members and the public were

allowed to call in to the meeting because of the State of Emergency in California declared on March 4, 2020 due to the Covid-19 pandemic. This meeting was held at NRCS conference room. Participants joined the conference remotely using Uberconference.com.