

# SHASTA VALLEY RESOURCE CONSERVATION DISTRICT

Siskiyou County, California

Summarized **MINUTES** from Board of Directors' meeting of Shasta Valley Resource Conservation District, Yreka, California, on October 9, 2019.

Directors Present: Ryan Walker, Bill Hirt, Chris Robertson,

Directors Absent: Rich Klug

Associate Directors: None

Staff Present: Brandy Caporaso, Ayn Perry, Ethan Brown, Dan Blessing, Mike Riney

Guests in attendance: Jim Patterson, NRCS; Casey Gabriel, SVRCD candidate

## Call to Order

The meeting was called to order by Chair Walker at 6:45 p.m.

## Review and Approval of Agenda

Added Item 6 under New Business: CalTrans contract approval for \$10,000.

Agenda Approved by common consent.

## Introductions

Introductions made.

## Public Comment None

## Presentation: None

## Approval of Minutes

**ACTION:** Approve Minutes of September 11, 2019. **MOTION:** Robertson, **SECOND:** Hirt; **AYES:** Hirt, Walker, Robertson, **NOES:** None; **ABSTENSIONS:** None. **Motion Approved.**

**ACTION:** Approve Minutes of September 24, 2019; Special Meeting. **MOTION:** Hirt, **SECOND:** Robertson; **AYES:** Hirt, Walker, Robertson, **NOES:** None; **ABSTENSIONS:** None. **Motion Approved.**

## Financial Report

Caporaso presented the SVRCD financial report for BOD review and action.

**ACTION:** Approve Financial Report. **MOTION:** Hirt, **SECOND:** Robertson; **AYES:** Walker, Hirt, Robertson; **NOES:** None; **ABSTENSIONS:** None. **Motion Approved.**

## Ratify Payroll

Caporaso presented payroll for ratification. **ACTION:** Approve Payroll. **MOTION:** Robertson; **SECOND:** Hirt; **AYES:** Walker, Hirt, Robertson; **NOES:** None; **ABSTENSIONS:** None. **Motion Approved.**

## Approval of Bills

Caporaso presented bills for payment.

**ACTION:** Approve Bills for Payment. **MOTION:** Robertson, **SECOND:** Hirt; **AYES:** Walker, Hirt, Robertson; **NOES:** None; **ABSTENSIONS:** None. **Motion Approved.**

## Budget Transfer: None

## Approval of Donations Received: None received

Correspondence: Caporaso presented correspondence from SDRMA regarding achievements and from PacificPower regarding the Wattsmart program.

## **Business – Discussion and Possible Action**

1. Caporaso and Brown discussed status of this grant. DWR for Agreement #4600012700 2017 Proposition 1 Sustainable Groundwater Planning Grant. Retention and line of credit issues with DWR were discussed with BOD. Possible direction on next steps. No Action taken.
2. Caporaso and Perry: Bogus Creek Landowner Agreement update. No Action taken.
3. Approve Resolution 19-008 to accept funds and sign contract for 319h grant for “Parks Creek Riparian Improvement Project”.

**ACTION:** *Resolution 19-008* **MOTION:** *Hirt*; **SECOND:** *Robertson*; **AYES:** *Walker, Hirt, Robertson*; **NOES:** *None*; **ABSTENSIONS:** *None*. **Motion Approved.**

4. Caporaso led a discussion regarding constructor regulation on agricultural zoned land and possible action. No license is needed for this type of work. No Action taken.
5. Riney reported on a recent SVRCD staff strategic meeting on forestry issues. Several grant opportunities were discussed and some will be actively pursued for funding. No Action taken.

### **6. Accept CalTrans contract to write a grant**

**ACTION:** *Receive funding from CalTrans* **MOTION:** *Hirt*; **SECOND:** *Robertson*; **AYES:** *Walker, Hirt, Robertson*; **NOES:** *None*; **ABSTENSIONS:** *None*. **Motion Approved.**

### **Project Reports:**

**Parks Creek Instream:** Riney reported that this project is delayed to 2020 due to BOR not approving/providing the last permit step of a Notice to Proceed for the project.

**NFWF City of Yreka:** Riney reported on progress with the City of Yreka staff to close out this grant.

**DWR/SGMA:** Brown reported that the 2 new CIMIS stations are installed and networking is ongoing.

**Craggy Project:** Blessing reported that the forestry project is coming together/lots of partners and paperwork but we should be getting a contract to sign soon.

### **Board and Staff Reports:**

Caporaso reported that our annual ‘single audit’ will be on 10/25/2019.

### **Other Agency/Group Reports**

Patterson gave updates on the following:

- NRCS and RCD MOUs,
- the continuing resolution is due on 11/21/19
- NRCS is coming out with new planning software
- All archeology is on hold which is holding up projects
- Forester intern is out of Humboldt State and is work in Humboldt office
- NRCS has protocols for shutting office if there is a planned power shutdown.

**Convene Closed Session – Personnel Government Code 54957:** **ACTION:** *Convene into closed session*. **MOTION:** *Robertson*; **SECOND:** *Hirt* **AYES:** *Walker, Hirt, Robertson*; **NOES:** *None*; **ABSTENSIONS:** *None*. **Motion Approved.**

**Return to Open Session:** **ACTION:** *Exit closed session*. **MOTION:** *Hirt* **SECOND:** *Robertson* **AYES:** *Walker, Hirt, Robertson*; **NOES:** *None*; **ABSTENSIONS:** *None*. **Motion Approved.**

**Board reported out of closed session:** *Decision was made to*

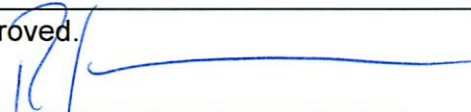
- *Approve salaries for staff as presented.*
- *Hire Casey Gabriel for the position of Finance Manager*

**Agenda Items for Next Meeting:**

- Discussion: Reading and discussion of a Draft Template Memorandum of Understanding between Municipalities and Shasta Valley Resource Conservation District to define shared goals and priorities.
- Discussion: Mid-point 5-year Long Range Plan 2017-2021
  - a. Accomplishments
  - b. Priorities for 2020-2021
  - c. Begin planning for 2022-2026
  - d. Climate Resiliency Plan: Grant programs are beginning to ask for an adopted. What are the organizational risks SVRCD faces from climate change?
- Approve letter to State Senator and Assembly Member

**Presentation for November Meeting:** Jenny Ebejer, Auditor, Controller and Wayne Hammer, Treasurer, Siskiyou County

**Meeting Adjourned** – 9:00 pm by Walker

Minutes approved.	
Chairman	
Date	11/13/19
District Administrator	