SHASTA VALLEY RESOURCE CONSERVATION DISTRICT
Siskiyou County, California

Summarized MINUTES from Board of Directors' meeting of Shasta Valley Resource Conservation District, Yreka, California, on October 9, 2019.

Directors Present: Ryan Walker, Bill Hirt, Chris Robertson,
Directors Absent: Rich Klug
Associate Directors: None
Staff Present: Brandy Caporaso, Ayn Perry, Ethan Brown, Dan Blessing, Mike Riney
Guests in attendance: Jim Patterson, NRCS; Casey Gabriel, SVRCD candidate

Call to Order
The meeting was called to order by Chair Walker at 6:45 p.m.

Review and Approval of Agenda
Added Item 6 under New Business: CalTrans contract approval for $10,000.
Agenda Approved by common consent.

Introductions
Introductions made.

Public Comment None

Presentation: None

Approval of Minutes
ACTION: Approve Minutes of September 11, 2019. MOTION: Robertson, SECOND: Hirt; AYES: Hirt, Walker, Robertson, NOES: None; ABSTENSIONS: None. Motion Approved.

ACTION: Approve Minutes of September 24, 2019; Special Meeting. MOTION: Hirt, SECOND: Robertson; AYES: Hirt, Walker, Robertson, NOES: None; ABSTENSIONS: None. Motion Approved.

Financial Report
Caporaso presented the SVRCD financial report for BOD review and action.

Ratify Payroll
Caporaso presented payroll for ratification. ACTION: Approve Payroll. MOTION: Robertson; SECOND: Hirt; AYES: Walker, Hirt, Robertson; NOES: None; ABSTENSIONS: None. Motion Approved.

Approval of Bills
Caporaso presented bills for payment.
ACTION: Approve Bills for Payment. MOTION: Robertson, SECOND: Hirt; AYES: Walker, Hirt, Robertson; NOES: None; ABSTENSIONS: None. Motion Approved.

Budget Transfer: None

Approval of Donations Received: None received

Correspondence: Caporaso presented correspondence from SDRMA regarding achievements and from PacificPower regarding the Wattsmart program.
Business – Discussion and Possible Action

1. Caporaso and Brown discussed status of this grant. DWR for Agreement #4600012700 2017 Proposition 1 Sustainable Groundwater Planning Grant. Retention and line of credit issues with DWR were discussed with BOD. Possible direction on next steps. No Action taken.


3. Approve Resolution 19-008 to accept funds and sign contract for 319h grant for “Parks Creek Riparian Improvement Project”.

   ACTION: Resolution 19-008 MOTION: Hirt; SECOND: Robertson; AYES: Walker, Hirt, Robertson; NOES: None; ABSTENSIONS: None. Motion Approved.

4. Caporaso led a discussion regarding constructor regulation on agricultural zoned land and possible action. No license is needed for this type of work. No Action taken.

5. Riney reported on a recent SVRCD staff strategic meeting on forestry issues. Several grant opportunities were discussed and some will be actively pursued for funding. No Action taken.

6. Accept CalTrans contract to write a grant

   ACTION: Receive funding from CalTrans MOTION: Hirt; SECOND: Robertson; AYES: Walker, Hirt, Robertson; NOES: None; ABSTENSIONS: None. Motion Approved.

Project Reports:

Parks Creek Instream: Riney reported that this project is delayed to 2020 due to BOR not approving/providing the last permit step of a Notice to Proceed for the project.

NFWF City of Yreka: Riney reported on progress with the City of Yreka staff to close out this grant.

DWR/SGMA: Brown reported that the 2 new CIMIS stations are installed and networking is ongoing.

Craggy Project: Blessing reported that the forestry project is coming together/ lots of partners and paperwork but we should be getting a contract to sign soon.

Board and Staff Reports:

Caporaso reported that our annual ‘single audit’ will be on 10/25/2019.

Other Agency/Group Reports

Patterson gave updates on the following:

- NRCS and RCD MOUs,
- the continuing resolution is due on 11/21/19
- NRCS is coming out with new planning software
- All archeology is on hold which is holding up projects
- Forester intern is out of Humboldt State and is work in Humboldt office
- NRCS has protocols for shutting office if there is a planned power shutdown.


Return to Open Session: ACTION: Exit closed session. MOTION: Hirt SECOND: Robertson AYES: Walker, Hirt, Robertson; NOES: None; ABSTENSIONS: None. Motion Approved.

Board reported out of closed session: Decision was made to

- Approve salaries for staff as presented.
- Hire Casey Gabriel for the position of Finance Manager
**Agenda Items for Next Meeting:**
- Discussion: Reading and discussion of a Draft Template Memorandum of Understanding between Municipalities and Shasta Valley Resource Conservation District to define shared goals and priorities.
- Discussion: Mid-point 5-year Long Range Plan 2017-2021
  a. Accomplishments
  b. Priorities for 2020-2021
  c. Begin planning for 2022-2026
  d. Climate Resiliency Plan: Grant programs are beginning to ask for an adopted. What are the organizational risks SVRCD faces from climate change?
- Approve letter to State Senator and Assembly Member

**Presentation for November Meeting:** Jenny Ebejer, Auditor, Controller and Wayne Hammer, Treasurer, Siskiyou County

**Meeting Adjourned** – 9:00 pm by Walker

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Minutes approved.

Chairman

Date

District Administrator