

**SHASTA VALLEY RESOURCE CONSERVATION DISTRICT**  
Siskiyou County, California

Summarized **MINUTES** from Board of Directors' meeting of Shasta Valley Resource Conservation District, Yreka, California, on August 14, 2019.

**Directors Present:** Ryan Walker, Bill Hirt, Chris Robertson, Beth Sandahl, Rich Klug

**Directors Absent:** None

**Associate Directors:** None

**Staff Present:** Brandy Caporaso, Ed Stanton, Ethan Brown, Dan Blessing

**Guests in attendance:** Janae Scruggs, CDFW; Carmen Brownell, SVRCD candidate

**Call to Order**

The meeting was called to order by Chair Walker at 6:40 p.m.

**Review and Approval of Agenda**

Approved by common consent

**Introductions**

Introductions made.

**Public Comment** None

**Presentation:** None

**Approval of Minutes**

**ACTION:** Approve Minutes of July 10, 2019. **MOTION:** Robertson, **SECOND:** Sandahl; **AYES:** Hirt, Walker, Robertson, Sandahl, Klug; **NOES:** None; **ABSTENSIONS:** None. **Motion Approved.**

**Financial Report**

Caporaso presented the SVRCD financial report.

**ACTION:** Approve Financial Report. **MOTION:** Hirt, **SECOND:** Klug; **AYES:** Walker, Klug, Sandahl, Hirt, Robertson; **NOES:** None; **ABSTENSIONS:** None. **Motion Approved.**

**Ratify Payroll**

Caporaso presented payroll for ratification. **ACTION:** Approve Payroll. **MOTION:** Sandahl; **SECOND:** Robertson; **AYES:** Walker, Sandahl, Hirt, Robertson, Klug; **NOES:** None; **ABSTENSIONS:** None. **Motion Approved.**

**Closed Session (to accommodate candidate):** **ACTION:** Enter into closed session. **MOTION:** Robertson; **SECOND:** Klug; **AYES:** Walker, Sandahl, Hirt, Robertson, Klug; **NOES:** None; **ABSTENSIONS:** None. **Motion Approved.**

**Return to Open Session:** **ACTION:** Exit closed session. **MOTION:** Klug; **SECOND:** Sandahl; **AYES:** Walker, Hirt, Robertson, Sandahl, Klug; **NOES:** None; **ABSTENSIONS:** None. **Motion Approved.**

**Board reported out of closed session:** Nothing to report; continue to Closed Session later in the meeting.

**Approval of Bills**

Caporaso presented bills for payment.

**ACTION:** Approve Bills for Payment. **MOTION:** Hirt, **SECOND:** Klug; **AYES:** Walker, Sandahl, Hirt, Robertson, Klug; **NOES:** None; **ABSTENSIONS:** None. **Motion Approved.**

**Budget Transfer:** None

**Approval of Donations Received:** None received

**Correspondence:** Walker presented correspondence from Adrienne Garayalde regarding her appointment to CDFW's FRGP Commission.

**Business – Discussion and Possible Action**

1. DWR Agreement #4600012700 Proposition 1 Sustainable Groundwater Planning Grant:
  - a. Discussion was led by Caporaso. She distributed the letter sent with the checks to DWR to cure the default and the warrant requests that were given to the Siskiyou County Auditor's office for the repayment and interest. Caporaso stated her concerns with budgeting because of the advance repayment. **ACTION: Form an ad hoc committee of Robertson and Walker to review budgeting for grant. MOTION: Hirt; SECOND: Klug; AYES: Walker, Hirt, Robertson, Klug, Sandahl; NOES: None; ABSTENSIONS: None. Motion Approved.**
  - b. Caporaso reviewed issues with the special account set up with the Siskiyou County Auditor's office for this grant. Stanton relayed his conversation with Jennie Ebejer, Siskiyou County Auditor-Controller. Stanton and Caporaso will attend meeting with Siskiyou County Auditor and staff on August 22. No action taken
2. Montague Grenada Weir
  - a. Caporaso gave an update on the project and presented notes from the project manager regarding the project.
  - b. Caporaso presented the original contract and the proposed amended contract for board consideration to approve. 1600 permit questions were asked of Scruggs and she answered that the SVRCD was covered for 5 years. Clarification is needed on the end date of the contract as there are two dates on page 2 which reference performance and funding periods. There were also questions on language that was deleted from the original contract under Service Tasks. Walker will contact project manager to discuss. Action tabled until next meeting.
3. Approve Resolution 19-007 to Adopt Budget for FY 19/20 for Siskiyou County Auditor  
Caporaso explained the auditor's office had not released information needed to approve the budget. No action taken.
4. Approve Letter of Engagement with Goranson and Associates Inc. to perform FY 18/19 fiscal audit.  
**ACTION: Approve Letter of Engagement MOTION: Hirt; SECOND: Sandahl; AYES: Walker, Hirt, Robertson, Klug, Sandahl; NOES: None; ABSTENSIONS: None. Motion Approved.**

**Project Reports:** Stanton gave an update on the Novy project regarding the pipeline, permits and WCB grant application. The watermaster will honor but not defend a forbearance agreement. He reviewed water rights for the project.

Stanton gave an update on Panther Creek Project. Siskiyou County Board of Supervisors approved a letter of support for the project. McCloud Community Services District board declined to approve a letter of support. He is working on landowner access agreements for alignment issues.

**Board and Staff Reports:** None

**Other Agency/Group Reports**

Scruggs gave an update regarding staffing changes at CDFW. Joe Croteau will head the Yreka office and will be focusing on Siskiyou County. Fisheries staff will be reporting to him (Janae Scruggs, Caitlyn Bean, Mark Elgen, Maggie Massie). She also will let SVRCD staff know when WCB Prop 68 Wildlife Habitat RFP will be issued. Klug followed up with a question regarding GHG net carbon benefit for mountain meadow restorations. Scruggs stated she would respond to Klug.

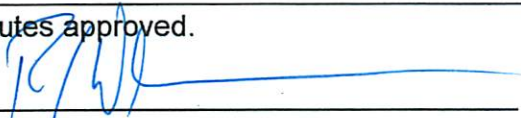

**Reconvene Closed Session – Personnel Government Code 54957:** ACTION: Reconvene into closed session. MOTION: Hirt; SECOND: Sandahl; AYES: Walker, Hirt, Robertson, Sandahl, Klug; NOES: None; ABSTENSIONS: None. Motion Approved.

**Return to Open Session:** ACTION: Exit closed session. MOTION: Klug; SECOND: Sandahl; AYES: Walker, Hirt, Robertson, Sandahl, Klug; NOES: None; ABSTENSIONS: None. Motion Approved.

**Board reported out of closed session:** Decision was made to announce and recruit for a Bookkeeper position, and to hire Carmen Brownell for the Forest Administrator position at \$26/hr pending contract execution with CalFire.

**Agenda Items for Next Meeting:** None

**Meeting Adjourned** – 10:05 pm by Walker

Minutes approved.

Chairman
9/11/19
Date

District Administrator