

**SHASTA VALLEY RESOURCE CONSERVATION DISTRICT**  
Siskiyou County, California

Summarized **MINUTES** from Board of Directors' regular meeting of Shasta Valley Resource Conservation District, Yreka, California, on September 14, 2016.

**Directors Present:** Bill Hirt, Ryan Walker, Chris Robertson, Beth Sandahl

**Associate Directors Present:** None

**Staff Present:** Karen Mallory, Ayn Perry, Adriane Garayalde (by phone)

**Guests in attendance:** Jim Patterson, Brandy Caporaso, Lindsay Magranet, Ryan Fogerty

**Call to Order**

The meeting was called to order at 6:31 p.m. by Bill Hirt

**Review and Approval of Agenda**

The agenda was approved by common consent with moving Business Items #4 and #7 to the top and with the addition of Business #8 to approve the new 319h grant.

**Introductions:** Introductions were done.

**Public Comment:** None

**Approval of Minutes: Regular Meeting August 17 and Special Meeting August 22, 2016**

Approve minutes from Regular Meeting August 17<sup>th</sup> and Special Meeting August 22, 2016.

**ACTION:** Approve minutes from Regular Meeting August 17<sup>th</sup> and Special Meeting August 22, 2016.

**MOTION:** Hirt; **SECOND:** Robertson, **AYES:** Unanimous (Robertson, Walker, Hirt, Sandahl); **NOES:** None; **ABSTENTIONS:** None.

**Financial Report**

Karen Mallory (SVRCD) presented the financial report including payroll, open invoices and interfund cash balance as of 8/31/2016.

Interfund Cash Balance: \$25,312.79

Committed Accounts Balance: \$18,389.31

**ACTION:** Approve financial report. **MOTION:** Walker; **SECOND:** Sandahl, **AYES:** Unanimous (Robertson, Walker, Hirt, Sandahl); **NOES:** None; **ABSTENTIONS:** None

**Update on IRS penalties/interest from 2012/13 payment errors**

Karen Mallory (SVRCD) reported that the SVRCD has received a letter from the IRS setting up a 24 month payment plan to begin in October 2016. Staff may also proceed with another appeal letter.

**Budget Transfer** None

**Financing Options** None

**Ratify Payroll**

**ACTION:** Ratify payroll. **MOTION:** Walker; **SECOND:** Sandahl, **AYES:** Unanimous (Robertson, Walker, Hirt, Sandahl); **NOES:** None; **ABSTENTIONS:** None

**Approval of Bills**

**ACTION:** Approve bills. **MOTION:** Robertson; **SECOND:** Sandahl, **AYES:** Unanimous (Robertson, Walker, Hirt, Sandahl); **NOES:** None; **ABSTENTIONS:** None

**Approval of Donations Received None**

**Correspondence None**

**Board Reports**

Bill Hirt, Board Chair led a discussion on strategies for working with the Board of Supervisors. It was decided to present the support request information that they requested at one of their October meetings. Ryan Walker led a discussion regarding any new developments about SB88. It was tentatively decided to delay a planned workshop on this topic until there is more specific assistance to offer for landowners.

**Business – Discussion and Possible Action**

**1. Approve Resolution 16-002 to Adopt Budget for FY 2016-17 ending 6/30/17 as presented to the Siskiyou County Auditor-Controller**

ACTION: Approve Resolution 16-002. MOTION: Walker; SECOND: Robertson; AYES: (Robertson, Walker, Hirt, Sandahl); NOES: None; ABSTENTIONS: None. Resolution Adopted.

**2. Approve FY 2014-15 Audit**

ACTION: Approve 2014-15 audit. MOTION: Hirt; SECOND: Sandahl; AYES: (Robertson, Walker, Hirt, Sandahl); NOES: None; ABSTENTIONS: None. Motion Approved.

**3. Approve New Grant Funding**

- NFWF/BOR grant for Parks Creek Implementation \$114,979.23
- North Coast Regional Water Quality Control Board TMDL Implementation contract \$40,000
- US Fish & Wildlife Service CRMP Coordinator \$15,000

ACTION: Approve new grant funding. MOTION: Walker; SECOND: Robertson; AYES: (Robertson, Walker, Hirt, Sandahl); NOES: None; ABSTENTIONS: None. Motion Approved.

**4. Approve Resolution 16-003 supporting North Coast Area RCD Joint Powers of Authority (JPA)**

A discussion was led by Adriane Garayalde (SVRCD) by phone and Lindsay Magranet (Siskiyou RCD) about a proposal from the North Coast Area RCD group. This is part of the *Durable Collaboration* that Adriane and Lindsay have been attending for our 2 RCD's. It is connected to the Accreditation Process that CARCD is working on with the Department of Conservation and may streamline funding and indirect cost recovery issues that many RCD's face. An explanation that this does not obligate the SVRCD in any financial way at this time paved the way for a motion to approve the resolution in support of the North Coast Area RCD Joint Powers of Authority development.

ACTION: Approve Resolution 16-003. MOTION: Walker; SECOND: Sandahl; AYES: (Robertson, Walker, Hirt, Sandahl); NOES: None; ABSTENTIONS: None. Resolution Approved.

**5. Approve hiring district/financial management employee**

Karen Mallory introduced Brandy Caporaso and explained the need for the position, the job description and recommended rate.

ACTION: Hire Brandy Caporaso as recommended. MOTION: Walker; SECOND: Hirt; AYES: (Robertson, Walker, Hirt, Sandahl); NOES: None; ABSTENTIONS: None. Motion Approved.

**6. Bidding Policy revisions: Tabled**

**7. CARCD Annual Conference**

Discussion was held with no plans to send a representative.

**8. Approval of Resolution 16-004 to enter into the agreement with the State of California and provide signatory authority to the District Manager for 2016 319(h) grant**

ACTION: Approve Resolution 16-004. MOTION: Hirt; SECOND: Walker; AYES: (Robertson, Walker, Hirt);

NOES: None; ABSTENTIONS: Sandahl. Resolution Approved.

**Project Reports**

Karen Mallory reported on the progress and status of the *Shasta River Watershed Stewardship Report*. This report is scheduled to be complete by the next Klamath Basin Monitoring Project (KBMP) meeting in November.

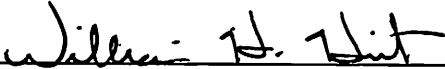


**County Supervisor's Report:** None present

**Other Agency/Group Reports**

Ryan Fogerty (USFWS) gave an update on their funding opportunities. Jim Patterson (NRCS) reported on current efforts to hire a Forester for the Yreka Field Office and the outreach being conducted to landowners who suffered certain types of losses from the Gap Fire.

Next Meeting: October 12<sup>th</sup>

**Meeting Adjourned** – 8:52 pm

Minutes approved as typed as corrected.
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Chairman
 _____
Date
 _____
District Administrator