SHASTA VALLEY RESOURCE CONSERVATION DISTRICT
Siskiyou County, California

Summarized MINUTES from Board of Directors' regular meeting of Shasta Valley Resource Conservation District, Yreka, California, on January 10, 2018.

Directors Present: Bill Hirt, Ryan Walker, Chris Robertson, Beth Sandahl, Rich Klug (arrived 7:15)

Directors Absent: None

Associate Directors Present: None

Staff Present: Ayn Perry, Brandy Caporaso, Ethan Brown, Karen Mallory

Agency Representatives and Guests in Attendance: Jim Patterson, NRCS; Daryl Lara, Tom Hesseldenz, Jerry Mosier

Call to Order

Meeting was called to order by Hirt at 6:36 p.m.

Review Agenda. The agenda was reviewed and Business Item #9 Election of Officers was added by motion. ACTION: Approve Business Item #9 Election of Officers. MOTION: Robertson; SECOND: Walker, AYES: Robertson, Hirt, Sandahl; Walker; NOES: None; ABSTENSIONS: None. Motion Approved.

Introductions

Introductions were made.

Public Comment Period: Daryl Lara expressed an interest in working for SVRCD for project support.

Approval of Minutes: Sept. 19, 2017 Special Meeting and Regular Meeting on Dec. 13, 2017

Special Meeting of September 19, 2017 ACTION: Approve Minutes. MOTION: Sandahl; SECOND: Robertson; AYES: Hirt, Sandahl, Robertson; NOES: None; ABSTENSIONS: Walker. Motion Approved.


Financial Report

Caporaso presented the SVRCD financial report.

ACTION: Approve Financial Report. MOTION: Robertson; SECOND: Sandahl; AYES: Unanimous (Hirt, Robertson, Walker, Sandahl); NOES: None; ABSTENSIONS: None. Motion Approved.

Budget Transfer: None

Ratify Payroll

Caporaso presented payroll for ratification.

ACTION: Approve Payroll. MOTION: Walker; SECOND: Sandahl; AYES: Unanimous (Robertson, Hirt, Walker, Sandahl); NOES: None; ABSTENSIONS: None. Motion Approved.
Approval of Bills

Caporaso presented bills for payment.

ACTION: Approve Bills for Payment. MOTION: Robertson; SECOND: Sandahl, AYES: Unanimous (Robertson, Hirt, Walker, Sandahl); NOES: None; ABSTENTIONS: None. Motion Approved.

Approval of Donations Received None

Correspondence: Mallory presented a request from Siskiyou County Farm Bureau for sponsorship of their annual dinner.

Presentation: Jerry Mosier – SGPGA

Jerry Mosier and Tom Heseldenz gave a presentation on current work on Yreka Creek implemented by Siskiyou Gardens, Parks Greenway Association (SGPGA) and the City of Yreka.

Business

1. Policies and Procedures – discussed but no decisions
   a) Landowner Sub-grant Agreement Policy tabled
   b) Fee for Services Policy, tabled
   c) Procurement Policies, tabled

2. FY 16/17 Audit – Caporaso informed the Board that the audit site visit went well and we are waiting to receive further requests or a draft audit.

3. Review resumes for Project Manager and District Administrator – Resumes were reviewed and discussed.

4. Set special meeting for mid-January for interviews – February 2 was set as a tentative interview date, preferably morning.

5. Approve Will as new part-time employee for Rotary Screw Trap project

ACTION: Approve Will for RST crew. MOTION: Hirt; SECOND: Robertson, AYES: Unanimous (Robertson, Hirt, Walker, Sandahl, Klug); NOES: None; ABSTENTIONS: None. Motion Approved.


7. Action Item: Motion to approve draft letter of comments on local partnerships for CARCD.

ACTION: Approve letter. MOTION: Hirt; SECOND: Walker, AYES: Unanimous (Robertson, Hirt, Walker, Sandahl, Klug); NOES: None; ABSTENTIONS: None. Motion Approved.

8. Grant Updates – Staff gave an update on grant RFP’s currently open. Discussion followed on which would be most appropriate to submit.

9. Election of Officers – Bill Hirt was nominated as Chair and Ryan Walker as Vice-Chair.

ACTION: Approve Hirt as Chair and Walker as Vice-Chair. MOTION: Klug; SECOND: Robertson, AYES: Unanimous (Robertson, Hirt, Walker, Sandahl, Klug); NOES: None; ABSTENTIONS: None. Motion Approved.
**Project Reports**
Caporaso gave update on Rotary Screw Trap, which has started up.
Perry reported on the SRWA and Bogus projects.
Mallory gave an update on wrap-up of Tailwater 3 tasks and reports.
Brown reported that he had not yet received notification on the groundwater grant proposal. He reported on monitoring tasks and inspection of the Bogus fence project.

**SVRCD Reports – Board and Staff**
Topics were covered under other items.

**Other Agency/Group Reports**
Patterson of NRCS gave an update on NRCS programs and activities.

**Agenda Items for Next Meeting**

**March – SVRCD Annual Monitoring Report**

**Adjourn** 8:42 p.m.

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Minutes approved as typed as corrected.

[Signature]
Chairman

[Signature]
Date

[Signature]
District Administrator