SHASTA VALLEY RESOURCE CONSERVATION DISTRICT
Siskiyou County, California

Summarized MINUTES from Board of Directors’ regular meeting of Shasta Valley Resource Conservation District, Yreka, California, on December 13, 2017.

Directors Present: Bill Hirt, Ryan Walker, Chris Robertson, Rich Klug
Directors Absent: Beth Sandahl
Associate Directors Present: None
Staff Present: Ayn Perry, Brandy Caporaso

Agency Representatives and Guests in Attendance: Jim Patterson, NRCS

Call to Order
Meeting was called to order by Hirt at 6:35 p.m.

Review Agenda. The agenda was reviewed and Business regarding Woods’ contract was added by motion. ACTION: Approve Business to discuss Woods’ Contract. MOTION: Klug; SECOND: Robertson, AYES: Robertson, Hirt, Klug; NOES: None; ABSTENSIONS: Walker. Motion Approved.

Introductions
Introductions were made.

Public Comment Period: None

Approval of Minutes: Tabled September 19, 2017 Special Meeting due to lack of quorum.


Financial Report
Caporaso presented the SVRCD financial report.

ACTION: Approve Financial Report. MOTION: Walker; SECOND: Robertson; AYES: Unanimous (Hirt, Robertson, Walker, Klug); NOES: None; ABSTENSIONS: None. Motion Approved.

Budget Transfer: None

Ratify Payroll
Caporaso presented payroll for ratification.

ACTION: Approve Payroll. MOTION: Klug; SECOND: Walker; AYES: Unanimous (Robertson, Hirt, Walker, Klug); NOES: None; ABSTENSIONS: None. Motion Approved.

Approval of Bills
Caporaso presented bills for payment.

ACTION: Approve Bills for Payment. MOTION: Klug; SECOND: Robertson, AYES: Unanimous (Robertson, Hirt, Walker, Klug); NOES: None; ABSTENSIONS: None. Motion Approved.

Approval of Donations Received  None

Correspondence:  Caporaso presented correspondence from Donald Flickinger of NOAA Fisheries regarding support for the Rotary Screw Trap project.

Business

1. NRCS MOU: Approval of NRCS 2018 MOU: ACTION: Approve NRCS 2018 MOU. MOTION: Walker; SECOND: Klug, AYES: Unanimous (Robertson, Hirt, Walker, Klug); NOES: None; ABSTENSIONS: None. Motion Approved.

2. Approve Resolution 17-012 to approve adding board members, volunteers, interns, etc. as employees for purposes of covering them under SVRCD’s Workers Compensation policy. ACTION: Approve Resolution 17-012. MOTION: Hirt; SECOND: Klug, AYES: Unanimous (Robertson, Hirt, Walker, Klug); NOES: None; ABSTENSIONS: None. Motion Approved.

3. Approval of Policy & Procedures
   b) Landowner Sub-grant Agreement Policy-Draft. ACTION: Tabled. Review and discussion regarding the purpose of the policy.
   c) Fee for Services Policy- Approved 3.8.17-Draft Revision. ACTION: Tabled. Discussion regarded adding equipment rates to the policy.
   d) SVRCDProcurementPolicy new draft 2016_fromAD_bc. ACTION: Tabled to January. Staff to review GASB.
   e) CEQA Lead Agency Policy-Draft ACTION: Approve CEQA Lead Agency Policy. MOTION: Walker; SECOND: Klug, AYES: Unanimous (Robertson, Hirt, Walker, Klug); NOES: None; ABSTENSIONS: None. Motion Approved.

4. Woods Contract: Direction was given to staff on how to proceed.

Project Reports

Caporaso gave update on Rotary Screw Trap that SVRCD has hried 7 employees, 2 as crew leaders. Perry reported on NCRP grant that the Irrigation Specialist was terminated and that Novy-Rice Prop 1 grant application was not awarded.

SVRCD Reports – Board and Staff

Caporaso reported on CARCD conference in January.

Walker gave an update on CDFW conference and Williamson Act regarding cannabis. He also stated staff members Riney and Brown are doing a good job.

Other Agency/Group Reports

Patterson of NRCS gave an update regarding his agency audit. He will be attending Board of Supervisor meetings and will have talking points regarding the RCDs. He is setting up a meeting with
Drew Braugh of CalTrout. In the spring there will a Pasture & Map workshop and the fall a fire workshop.

**Agenda Items for Next Meeting**

February – Deer Management Speaker
March – SVRCD Annual Monitoring Report

**Adjourn** 8:55 p.m.

Minutes approved as typed as corrected.

__________________________________
Chairman

__________________________________
Date

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District Administrator