

**SHASTA VALLEY RESOURCE CONSERVATION DISTRICT**  
Siskiyou County, California

Summarized **MINUTES** from Board of Directors' regular meeting of Shasta Valley Resource Conservation District, Yreka, California, on November 8, 2017.

Directors Present: Bill Hirt, Ryan Walker, Chris Robertson

Directors Absent: Beth Sandahl, Rich Klug

Associate Directors Present: None

Staff Present: Karen Mallory, Ayn Perry, Ethan Brown, Brandy Caporaso

Agency Representatives and Guests in Attendance: Jim Patterson, NRCS

**Call to Order**

Meeting was called to order by Hirt at 7:00 p.m.

**Review Agenda** The agenda was reviewed and approved by common consent.

**Introductions**

Introductions were made.

**Public Comment Period:** None

**Approval of Minutes:** Tabled September 19, 2017 Special Meeting and Regular Meeting of October 11, 2017 due to lack of quorum.

**Financial Report**

Caporaso presented the SVRCD financial report.

ACTION: Approve Financial Report. *MOTION: Walker; SECOND: Robertson; AYES: Unanimous (Hirt, Robertson, Walker); NOES: None; ABSTENSIONS: None. Motion Approved.*

**Budget Transfer:** None

**Ratify Payroll**

Caporaso presented payroll for ratification.

ACTION: Approve Payroll. *MOTION: Hirt; SECOND: Robertson; AYES: Unanimous (Robertson, Hirt, Walker); NOES: None; ABSTENSIONS: None. Motion Approved.*

**Approval of Bills**

Caporaso presented bills for payment.

ACTION: Approve Bills for Payment. *MOTION: Walker; SECOND: Robertson, AYES: Unanimous (Robertson, Hirt, Walker); NOES: None; ABSTENSIONS: None. Motion Approved.*

**Approval of Donations Received** None

**Correspondence:** None

**Business**

1. Report on Stewardship Report workshop held prior to meeting: Mallory stated that the workshop went well, with representatives from USFWS, MWCD, NOAA, NRCS, and SVRCD in attendance.
2. Review of line of credit from Northwest Farm Credit Services. Caporaso reviewed terms and that the line of credit has been approved.
3. Approval of Amendment to CDFW contract for Rotary Screw Trap project: Reviewed amendment regarding SVRCD employees using state owned vehicles for the project. *ACTION: Approve Amendment for CDFW Rotary Screw Trap contract. MOTION: Hirt; SECOND: Robertson, AYES: Unanimous (Robertson, Hirt, Walker); NOES: None; ABSTENSIONS: None. Motion Approved.*
4. Approval of Rotary Screw Trap Fisheries Technicians: Board reviewed resumes. All applicants were eligible and approved per the board with hiring contingent on CDFW's interviews and approvals. *ACTION: Approve technicians for Rotary Screw Trap project. MOTION: Walker; SECOND: Robertson; AYES: Unanimous (Robertson, Hirt, Walker); NOES: None; ABSTENSIONS: None. Motion Approved.*
5. Approval of Policy & Procedures: Tabled to Decembers BOD meeting.
6. Approve Resolution 17-011 California Department of Water Resources 2017 Sustainable Groundwater Planning Grant: Brown, Walker and Perry reviewed and gave an update on the grant proposal. *ACTION: Approve Resolution 17-011. MOTION: Hirt; SECOND: Walker, AYES: Unanimous (Robertson, Hirt, Walker); NOES: None; ABSTENSIONS: None.*
7. Coordination with Siskiyou RCD to share employee services. Mallory gave an update on the status of relations and contracts between Siskiyou RCD and SVRCD.
8. Approval of CPA firm for auditing service for FY17/18, FY18/19, FY19/20. Caporaso gave an update that staff recommends Goranson and Associates, Inc. for auditing services. *ACTION: Approve CPA firm to perform auditing services. MOTION: Walker; SECOND: Robertson, AYES: Unanimous (Robertson, Hirt, Walker); NOES: None; ABSTENSIONS: None.*
9. Direction of RCD: Board input on projects and areas of interest. Discussion was among the board, staff and Patterson. The following were agreed upon as areas of interest. Other areas of interest were developing a marketing/PR campaign to further connect with landowners
  - Equipment rental
  - Hard on the ground projects
  - Off channel projects

**Project Reports**

Mallory updated that Kettle Springs project is complete and that AquaTerra is managing a Cal Trout grant from DWR to do the last phase of the Hidden Valley project. She reported that SVRCD will be providing the monitoring for the HVR project.

**SVRCD Reports – Board and Staff**

Robertson stated that Holly Smith is the county's GIS person and that SVRCD should contact her if SVRCD has information that would be good to feed into the county system. Perry indicated that she has met with Smith.

**Other Agency/Group Reports**

Jim Patterson reported he attended a meeting on prescribed fire on the landscape of pasture/dryland. CalFire and other agencies attended. All agencies were agreement that is needed. However there is little communication between agencies. NRCS is expecting same budget as last year. 3 regional NRCS engineers are leaving and Lorrie will have to cover the areas in which the engineers are vacating.

**Closed Session – Personnel Government Code 54957** Entered into closed session at 9:25 pm  
*MOTION: Walker; SECOND: Robertson; AYES: Unanimous (Robertson, Hirt, Walker); NOES: None; ABSTENSIONS: None.*

**Return to Open Session - Report Decisions Made in Closed Session:** Returned to open session at 9:30 pm. *ACTION: Raises were approved for two staff members. MOTION: Walker; SECOND: Robertson; AYES: Unanimous (Robertson, Hirt, Walker); NOES: None; ABSTENSIONS: None.*

**Adjourn** 9:30 p.m.

Minutes approved as typed as corrected.
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Chairman
_____
Date
_____
District Administrator