Summarized MINUTES from Board of Directors' regular meeting of Shasta Valley Resource Conservation District, Yreka, California, on March 8th, 2017.

Directors Present: Bill Hirt, Beth Sandahl, Rich Klug
Directors Absent: Ryan Walker, Chris Robertson
Associate Directors Present: Justin Sandahl
Staff Present: Ayn Perry, Brandy Caporaso,
Agency representatives and Guests in attendance: James Patterson, NRCS; Janae Scruggs, CDFW; Rebecca Reeves USFWS; Dan Blessing, Ethan Brown

Call to Order
The meeting was called to order at 6:35 p.m.

Review and Approval of Agenda
The agenda was approved by common consent.

Introductions
Introductions were made. It was mentioned that introductions may not be appropriate or necessary. Caporaso will investigate this with County Counsel.

Public Comment
None

Approval of Minutes  February 8th, 2017 Regular Board Meeting
ACTION: Tabled due to lack of a quorum for approval.

Financial Report
Caporaso presented the SVRCD financial report.
ACTION: Approve Financial Report. MOTION: Hirt; SECOND: Klug, AYES: Unanimous (Hirt, Sandahl, Klug); NOES: None; ABSTENTIONS: None. Motion Approved.

Ratify Payroll
Caporaso presented payroll for ratification.
ACTION: Approve Payroll. MOTION: Klug; SECOND: Sandahl, AYES: Unanimous (Sandahl, Klug, Hirt); NOES: None; ABSTENTIONS: None. Motion Approved.

Approval of Bills
Caporaso presented bills for payment
ACTION: Approve Paying of Bills. MOTION: Klug; SECOND: Sandahl; AYES: Unanimous (Sandahl, Klug, Hirt); NOES: None; ABSTENTIONS: None. Motion Approved.

Approval of Donations Received
None
Correspondence
None

Business – Discussion and Possible Action

1. 2nd review of draft policies for Tier 1 submittal:
   Discussion regarding CAPRA and FOIA. It was suggested that a records retention policy be written in the future to complement these policies.

   ACTION: Approve Policies listed below a-f.  
   MOTION: Sandahl; SECOND: Hirt; AYES Unanimous (Sandahl, Klug, Hirt); NOES: None; ABSTENTIONS: None. Motion Approved.
   
   a. Public Records Request
   b. Associate Director
   c. Fee for Service
   d. Investment
   e. Reserve
   f. Volunteer

2. Certificates from Directors for Tier 1 Submittal on March 28th, with our grant application to the California Department of Conservation.
   
   a. Ethics Training: weblink provided in agenda
   b. Sexual Harassment Prevention Training: weblink provided in agenda

   Caporaso reiterated the need for providing the certificates.

3. Approval of Groundwater White Paper – Discussion of possible opportunities. Perry introduced Ethan Brown who is helping SVRCD with this new project. No decisions were made, pending more discussion at our April meeting when Elizabeth Neilson and Dave Webb will be in attendance.

4. Approval of Contract with TNC for not to exceed $61,969.92: Consumptive Use analysis for flashboard dam removal and on-ranch conveyance pipeline; Hidden Valley Spring pipeline project; Improve stage/discharge rating at Grenada Irrigation District crossing.

   ACTION: Approve Contract with TNC.  
   MOTION: Klug, SECOND: Sandahl; AYES Unanimous (Sandahl, Klug, Hirt); NOES: None; ABSTENTIONS: None. Motion Approved.


   ACTION: Approve Resolution 17-004.  
   MOTION: Hirt, SECOND: Sandahl; AYES Unanimous (Sandahl, Klug, Hirt); NOES: None; ABSTENTIONS: None. Motion Approved.


   No Action was taken.  Tabled after discussion.


   MOTION: Klug; SECOND: Sandahl; AYES Unanimous (Sandahl, Klug, Hirt); NOES: None; ABSTENTIONS: None. Motion Approved.
Project Reports
None.

SVRCD Reports – Board and Staff
Caporaso reported on a productive meeting with the Siskiyou Resource Conservation District staff to share ideas, personnel and improve communication. She also reported back on a ruling by the California Supreme Court that will impact cell phone policies for the SVRCD.

Perry reported on the scholarship fund for 2017 and the 2015-16 Bi-Annual Report draft.

Agency Reports
NRCS: Jim Patterson reported on NRCS programs and challenges without a full staff.

CDFW: Janae Scruggs shared the invitation to have coffee with the local CDFW personnel at two events coming up called “Coffee with CDFW”.

USFWS: Becka Reeves introduced herself. She is the new Biologist, replacing Jennifer Silveira. The USFWS is actively soliciting projects at this time.

Next Meeting: April 12th, 2017

Agenda Items for Next Meeting
Tabled items from March Meeting
Elizabeth Nielson presentation - April
James Smith presentation - May
Bill Chesney presentation – June?

Meeting Adjourned – 8:08 p.m.

Minutes approved as typed as corrected.

__________________________________
Chairman

__________________________________
Date

__________________________________
District Administrator