

SHASTA VALLEY RESOURCE CONSERVATION DISTRICT

Siskiyou County, California

Summarized **MINUTES** from Board of Directors' regular meeting of Shasta Valley Resource Conservation District, Yreka, California, on March 8th, 2017.

Directors Present: Bill Hirt, Beth Sandahl, Rich Klug

Directors Absent: Ryan Walker, Chris Robertson

Associate Directors Present: Justin Sandahl

Staff Present: Ayn Perry, Brandy Caporaso,

Agency representatives and Guests in attendance: James Patterson, NRCS; Janae Scruggs, CDFW; Rebecca Reeves USFWS; Dan Blessing, Ethan Brown

Call to Order

The meeting was called to order at 6:35 p.m.

Review and Approval of Agenda

The agenda was approved by common consent.

Introductions

Introductions were made. It was mentioned that introductions may not be appropriate or necessary. Caporaso will investigate this with County Counsel.

Public Comment

None

Approval of Minutes February 8th, 2017 Regular Board Meeting

ACTION: Tabled due to lack of a quorum for approval.

Financial Report

Caporaso presented the SVRCD financial report.

ACTION: Approve Financial Report. *MOTION: Hirt; SECOND: Klug, AYES: Unanimous (Hirt, Sandahl, Klug); NOES: None; ABSTENTIONS: None. Motion Approved.*

Ratify Payroll

Caporaso presented payroll for ratification.

ACTION: Approve Payroll. *MOTION: Klug; SECOND: Sandahl, AYES: Unanimous (Sandahl, Klug, Hirt); NOES: None; ABSTENTIONS: None. Motion Approved.*

Approval of Bills

Caporaso presented bills for payment

ACTION: Approve Paying of Bills. *MOTION: Klug; SECOND: Sandahl; AYES: Unanimous (Sandahl, Klug, Hirt); NOES: None; ABSTENTIONS: None. Motion Approved.*

Approval of Donations Received

None

Correspondence

None

Business – Discussion and Possible Action

1. 2nd review of draft policies for Tier 1 submittal:

Discussion regarding CAPRA and FOIA. It was suggested that a records retention policy be written in the future to complement these policies.

ACTION: Approve Policies listed below a-f. MOTION: Sandahl; SECOND: Hirt; AYES Unanimous (Sandahl, Klug, Hirt); NOES: None; ABSTENTIONS: None. Motion Approved.

- a. Public Records Request
 - b. Associate Director
 - c. Fee for Service
 - d. Investment
 - e. Reserve
 - f. Volunteer
2. Certificates from Directors for Tier 1 Submittal on March 28th, with our grant application to the California Department of Conservation.
 - a. Ethics Training: weblink provided in agenda
 - b. Sexual Harassment Prevention Training: weblink provided in agendaCaporaso reiterated the need for providing the certificates.
 3. Approval of Groundwater White Paper – Discussion of possible opportunities. Perry introduced Ethan Brown who is helping SVRCD with this new project. No decisions were made, pending more discussion at our April meeting when Elizabeth Neilson and Dave Webb will be in attendance.
 4. Approval of Contract with TNC for not to exceed \$61,969.92: Consumptive Use analysis for flashboard dam removal and on-ranch conveyance pipeline; Hidden Valley Spring pipeline project; Improve stage/discharge rating at Grenada Irrigation District crossing.

ACTION: Approve Contract with TNC. MOTION: Klug, SECOND: Sandahl; AYES Unanimous (Sandahl, Klug, Hirt); NOES: None; ABSTENTIONS: None. Motion Approved.
 5. Resolution 17-004: Approval of Application in response to the California Department of Conservation Resource Conservation District Financial Assistance Program Funding Request.

ACTION: Approve Resolution 17-004. MOTION: Hirt, SECOND: Sandahl; AYES Unanimous (Sandahl, Klug, Hirt); NOES: None; ABSTENTIONS: None. Motion Approved.
 6. Approval of Commitment Letter for Match for California Department of Conservation Resource Conservation District Financial Assistance Program Funding Request.

No Action was taken. Tabled after discussion.
 7. Approval of the Annual and Long Range Plans.

ACTION: Approve Annual and Long Range Plans. MOTION: Klug; SECOND: Sandahl; AYES Unanimous (Sandahl, Klug, Hirt); NOES: None; ABSTENTIONS: None. Motion Approved.

Project Reports

None.

SVRCD Reports – Board and Staff

Caporaso reported on a productive meeting with the Siskiyou Resource Conservation District staff to share ideas, personnel and improve communication. She also reported back on a ruling by the California Supreme Court that will impact cell phone policies for the SVRCD.

Perry reported on the scholarship fund for 2017 and the 2015-16 Bi-Annual Report draft.

Agency Reports

NRCS: Jim Patterson reported on NRCS programs and challenges without a full staff.

CDFW: Janae Scruggs shared the invitation to have coffee with the local CDFW personnel at two events coming up called “Coffee with CDFW”.

USFWS: Becka Reeves introduced herself. She is the new Biologist, replacing Jennifer Silveira. The USFWS is actively soliciting projects at this time.

Next Meeting: April 12th, 2017

Agenda Items for Next Meeting

Tabled items from March Meeting

Elizabeth Nielson presentation - April

James Smith presentation - May

Bill Chesney presentation – June?

Meeting Adjourned – 8:08 p.m.

Minutes approved as typed as corrected.

Chairman

Date

District Administrator