

# SHASTA VALLEY RESOURCE CONSERVATION DISTRICT

Siskiyou County, California

Summarized **MINUTES** from Board of Directors' regular meeting of Shasta Valley Resource Conservation District, Yreka, California, on February 8<sup>th</sup>, 2017.

Directors Present: Bill Hirt, Ryan Walker, Chris Robertson, Beth Sandahl

Directors Absent: Rich Klug

Associate Directors Present: Justin Sandahl

Staff Present: Karen Mallory, Ayn Perry, Brandy Caporaso,

Guests in attendance: James Patterson, NRCS; George Jennings, Ore-Cal RC&D; Jim Smith, Siskiyou County Agricultural Commissioner; Asil Donna, AquaTerra

## **Call to Order**

The meeting was called to order at 6:35 p.m.

## **Review and Approval of Agenda**

The agenda was approved by common consent.

## **Introductions**

Introductions were made.

## **Public Comment**

George Jennings shared information about the Ore-Cal RC&D and their new campaign to improve visibility and viability throughout their 5 county service area. They are pursuing a new triangular sustainability model between the NRCS, RC&D Councils and RCDs using their non-profit status (501c3) to assist with grant procurement.

Jim Smith introduced himself and shared briefly with the Board his perspectives and duties since becoming the Ag Commissioner when Pat Griffin retired in 2015. He will come to another meeting and bring a more formal presentation, as requested by the Board.

## **Approval of Minutes** January 11<sup>th</sup>, 2017 Board Meeting

ACTION: Approve minutes from Board Meeting on January 11th, 2017. *MOTION: Walker; SECOND: Robertson, AYES: Unanimous (Robertson, Sandahl, Walker, Hirt); NOES: None; ABSTENTIONS: None. Motion Approved.*

## **Financial Report**

Caporaso presented the SVRCD financial report.

ACTION: Approve Financial Report. *MOTION: Walker; SECOND: Hirt, AYES: Unanimous (Robertson, Sandahl, Walker, Hirt); NOES: None; ABSTENTIONS: None. Motion Approved.*

## **Ratify Payroll**

Caporaso presented payroll for ratification.

ACTION: Approve Payroll. *MOTION: Walker; SECOND: Robertson, AYES: Unanimous (Robertson, Sandahl, Walker, Hirt); NOES: None; ABSTENTIONS: None. Motion Approved.*

## **Approval of Bills**

Caporaso presented bills for payment

ACTION: Approve Paying of Bills. *MOTION: Sandahl SECOND: Walker; AYES: Unanimous (Robertson, Sandahl, Walker, Hirt); NOES: None; ABSTENTIONS: None. Motion Approved.*

## **Approval of Donations Received**

None

## **Correspondence**

None

## **Business – Discussion and Possible Action**

1. Approval of Resolution 17-003: Tailwater3 Project Director.  
ACTION: Approve the Resolution to designate SVRCD District Manager as Project Director for Tailwater 3. *MOTION: Sandahl; SECOND: Walker; AYES: Unanimous (Robertson, Sandahl, Walker, Hirt); NOES: None; ABSTENTIONS: None. Motion Approved.*
2. Approve Tailwater 3 Hidden Valley Tailwater Berm Project bid award.  
ACTION: Award Tailwater 3 Hidden Valley Tailwater Berm Project for \$29,065.00 to North Rivers Construction.  
*MOTION: Walker SECOND: Sandahl; AYES: Unanimous (Robertson, Sandahl, Walker, Hirt); NOES: None; ABSTENTIONS: None. Motion Approved.*
3. Approve Tailwater 3 Hidden Valley Spring Connection Pipeline Project bid award for \$41,961.00 to North Rivers Construction.  
*ACTION: Approve Tailwater 3 Hidden Valley Spring Connection Pipeline project.*  
*MOTION: Walker; SECOND: Sandahl; AYES: Unanimous (Hirt, Robertson, Sandahl, Walker); NOES: None; ABSTENTIONS: None. Motion Approved.*  
Aqua-Terra Consultants attended and provided answers to questions from the Board regarding these two projects. AquaTerra Consulting will provide construction management for both projects. AquaTerra is obtaining a scope of work from G.S. Black for the electronic measuring and monitoring equipment component, and funding for this component is available through The Nature Conservancy for up to \$40,000.  
*ACTION: Approve accepting \$40,000 from TNC to provide electronics and flow measuring equipment at the Hidden Valley Spring Connection project for a contract with G.S. Black.*  
*MOTION: Walker, SECOND: Robertson, AYES: Unanimous, (Hirt, Robertson, Sandahl, Walker); NOES: None; ABSTENTIONS: None. Motion Approved.*
4. 1<sup>st</sup> review of draft policies for Tier 1 submittal:  
Discussion was led by Caporaso regarding meeting Tier 1 guidelines from the CARCD and the DOC to receive funding. Some of the following bullets points were discussed. The SVRCD must have policies and procedures in place to cover all of these subject areas to attain certification.
  - a. Public Records Request Discussion on FOIA issues resulted in Board request for more information from County Council.
  - b. Associate Director - tabled
  - c. Bidding (Procurement) An ad-hoc committee was set up to elicit comments from Adriane Garayalde and Aqua-terra Consultants.
  - d. Fee for Service - tabled
  - e. Investment - tabled
  - f. Reserve - tabled
  - g. Volunteer- a question arose regarding Workers Compensation Insurance for volunteers
5. Certificates from Directors for Tier 1 Submittal in March-  
Needed by March BOD meeting – Tabled until March Board Meeting.
  - a. Ethics Training: weblink provided in agenda
  - b. Sexual Harassment Prevention Training: weblink provided in agenda

## **Project Reports**

None

**SVRCD Reports – Board and Staff**

Walker reported on a study underway with the UCCE to study wolves in our area. The goal is to get a livestock baseline for future depredation losses. The main issues are weight loss, herd reproduction rates, health and other losses due to chronic stress; not mortality.

Perry shared the *Forestry White Paper*. This was approved by common consent as a way forward for reinvigoration of our Forestry Program.

**Agency Reports**

NRCS: Jim Patterson reported that the Forester position for the Yreka Field Office is vacant and will not be filled due to a federal hiring freeze and possible RIF.

**Next Meeting: March 8<sup>th</sup>, 2017**

**Agenda Items for Next Meeting**

Tabled items from February Meeting

**Meeting Adjourned** – 8:36 p.m.

Minutes approved as typed as corrected.
_____
Chairman
_____
Date
_____
District Administrator