

SHASTA VALLEY RESOURCE CONSERVATION DISTRICT

Siskiyou County, California

Summarized **MINUTES** from Board of Directors' regular meeting of Shasta Valley Resource Conservation District, Yreka, California, on February 10, 2016.

Directors Present: Bill Hirt, Ryan Walker, Beth Sandahl, Chris Robertson, Rich Klug

Associate Directors: None

Staff Present: Adriane Garayalde, Karen Mallory, Ayn Perry, Ally Lutes

Guests in attendance: Jim Patterson

Call to Order

The meeting was called to order at 5:45 p.m. by Bill Hirt.

Review and Approval of Agenda

The agenda was approved by common consent.

Introductions

Introductions were not needed.

Public Comment

None

Approval of Minutes: Regular Meeting January 13, 2016

ACTION: Approve minutes of January 13, 2016.

MOTION: Sandahl; SECOND: Robertson; AYES: Unanimous (Hirt, Walker, Sandahl, Robertson, Klug);

NOES: None; ABSTENTIONS: None.

Financial Report

Financial Report was reviewed. An update was given on the draft 2013-14 audit.

Available Unrestricted Funds Balance as of 1/31/16 \$ 31,956.99

Restricted Funds Balance as of 1/31/16 \$ 18,389.31

ACTION: Approve Financial Report.

MOTION: Walker; SECOND: Klug; AYES: Unanimous (Hirt, Walker, Sandahl, Robertson, Klug); NOES:

None; ABSTENTIONS: None.

IRS Penalties/Interest from 2012 and 2013 Payment Errors

The status of resolving the issue and options for next steps were discussed.

ACTION: Approve payment to IRS as required and begin appeal process if recommended by IRS Taxpayer Advocates.

MOTION: Walker; SECOND: Sandahl; AYES: Unanimous (Hirt, Walker, Sandahl, Robertson, Klug);

NOES: None; ABSTENTIONS: None.

Budget Transfer - None

Financing Options – None discussed

Ratify Payroll

ACTION: Ratify payroll; MOTION: Walker; SECOND: Klug; AYES: Unanimous (Hirt, Walker, Robertson, Sandahl, Klug); NOES: None; ABSTENTIONS: None.

Approval of Bills

ACTION: Approve warrant authorizations; MOTION: Klug; SECOND: Sandahl; AYES: Unanimous (Hirt, Walker, Sandahl, Robertson, Klug); NOES: None; ABSTENTIONS: None.

Approval of Donation(s) Received - None

Correspondence

A flier on a UCCE cattle health workshop on Feb. 18 was shared.

RCD Reports – Board, District Administrator and Staff (may be heard anytime during meeting)

Adriane Garayalde (SVRCD) reported on the NC IRWM meeting in Ukiah and an upcoming meeting on April 21 in Yreka. She provided an update on Prop 1 funding that will be available soon. She reported she had filed an insurance claim for the theft from the SVRCD storage shed in January.

Karen Mallory (SVRCD) reported on the status of the planned Irrigation Water Management 319h grant (“Tailwater 3”) projects and said she submitted a 2016 319h full proposal for Shasta riparian projects.

Ally Lutes (SVRCD) reported that she had submitted the forestry 2016 319h full proposal. She said the environmental compliance/CEQA process is underway for the Tailwater 3 projects and is starting on the Parks Creek fish passage project. She also gave an update on the Watermasters Weir project.

Ayn Perry (SVRCD) reported on the status of the archaeology survey and report for the BOR Watersmart grant for improvements on Shasta River Water Association.

County Supervisor’s Report

None present.

Other Agency/Group Reports

Jim Patterson (NRCS) gave an update on the office remodeling at NRCS and on NRCS projects.

Business

1. Approve 2016 NRCS MOU/Agreement

The annual agreement between SVRCD and NRCS was discussed.

ACTION: Approve SVRCD/NRCS MOU for 2016.

MOTION: Klug; SECOND: Walker; AYES: Unanimous (Hirt, Sandahl, Walker, Robertson, Klug); NOES: None; ABSTENTIONS: None.

2. Approve North Coast IRWM Grant for \$347,092

Karen Mallory (SVRCD) explained that the IRWM regional proposal submitted by Humboldt County was accepted and SVRCD has a water efficiency project proposal in it for \$347,092.

ACTION: Approve North Coast Resource Partnership (NCRP/NC IRWMP) grant.

MOTION: Ryan; SECOND: Robertson; AYES: Unanimous (Hirt, Walker, Robertson, Klug); NOES: None; ABSTENTIONS: Sandahl.

3. Approve Novy designs bid

Ally Lutes (SVRCD) explained two bids were received; the bid from ESA for \$123,077 was the closest to the budget and meets the requirements and the scope.

ACTION: Approve awarding ESA bid for Novy designs for \$123,077.

MOTION: Sandahl; SECOND: Hirt; AYES: Unanimous (Hirt, Sandahl, Walker, Robertson, Klug); NOES: None; ABSTENTIONS: None.

4. Long Range Plan Review – 30 min discussion on pages 4 – 6 of the Plan

The Board briefly reviewed this section on Future Project Focus and Activities. They agreed to edit this section and bring their revisions and thoughts to the next meeting.

Meeting Adjourned – 7:37 p.m.

Minutes approved as typed as corrected.

Chairman

Date

District Administrator