SHASTA VALLEY RESOURCE CONSERVATION DISTRICT
Siskiyou County, California

Summarized MINUTES from Board of Directors’ regular meeting of Shasta Valley Resource Conservation District, Yreka, California, on February 10, 2016.

Directors Present: Bill Hirt, Ryan Walker, Beth Sandahl, Chris Robertson, Rich Klug
Associate Directors: None
Staff Present: Adriane Garayalde, Karen Mallory, Ayn Perry, Ally Lutes
Guests in attendance: Jim Patterson

Call to Order
The meeting was called to order at 5:45 p.m. by Bill Hirt.

Review and Approval of Agenda
The agenda was approved by common consent.

Introductions
Introductions were not needed.

Public Comment
None

Approval of Minutes: Regular Meeting January 13, 2016
ACTION: Approve minutes of January 13, 2016.
MOTION: Sandahl; SECOND: Robertson; AYES: Unanimous (Hirt, Walker, Sandahl, Robertson, Klug);
NOES: None; ABSTENTIONs: None.

Financial Report
Financial Report was reviewed. An update was given on the draft 2013-14 audit.
Available Unrestricted Funds Balance as of 1/31/16 $ 31,956.99
Restricted Funds Balance as of 1/31/16 $ 18,389.31
MOTION: Walker; SECOND: Klug; AYES: Unanimous (Hirt, Walker, Sandahl, Robertson, Klug);
NOES: None; ABSTENTIONs: None.

IRS Penalties/Interest from 2012 and 2013 Payment Errors
The status of resolving the issue and options for next steps were discussed.
ACTION: Approve payment to IRS as required and begin appeal process if recommended by IRS Taxpayer Advocates.
MOTION: Walker; SECOND: Sandahl; AYES: Unanimous (Hirt, Walker, Sandahl, Robertson, Klug);
NOES: None; ABSTENTIONs: None.

Budget Transfer - None
Financing Options – None discussed

Ratify Payroll
ACTION: Ratify payroll; MOTION: Walker; SECOND: Klug; AYES: Unanimous (Hirt, Walker, Robertson,
Sandahl, Klug); NOES: None; ABSTENTIONs: None.
Approval of Bills
ACTION: Approve warrant authorizations; MOTION: Klug; SECOND: Sandahl; AYES: Unanimous (Hirt, Walker, Sandahl, Robertson, Klug); NOES: None; ABSTENTIONS: None.

Approval of Donation(s) Received - None

Correspondence
A flier on a UCCE cattle health workshop on Feb. 18 was shared.

RCD Reports – Board, District Administrator and Staff (may be heard anytime during meeting)
Adriane Garayalde (SVRCD) reported on the NC IRWM meeting in Ukiah and an upcoming meeting on April 21 in Yreka. She provided an update on Prop 1 funding that will be available soon. She reported she had filed an insurance claim for the theft from the SVRCD storage shed in January.

Karen Mallory (SVRCD) reported on the status of the planned Irrigation Water Management 319h grant (“Tailwater 3”) projects and said she submitted a 2016 319h full proposal for Shasta riparian projects.

Ally Lutes (SVRCD) reported that she had submitted the forestry 2016 319h full proposal. She said the environmental compliance/CEQA process is underway for the Tailwater 3 projects and is starting on the Parks Creek fish passage project. She also gave an update on the Watermasters Weir project.

Ayn Perry (SVRCD) reported on the status of the archaeology survey and report for the BOR Watersmart grant for improvements on Shasta River Water Association.

County Supervisor’s Report
None present.

Other Agency/Group Reports
Jim Patterson (NRCS) gave an update on the office remodeling at NRCS and on NRCS projects.

Business
1. Approve 2016 NRCS MOU/Agreement
The annual agreement between SVRCD and NRCS was discussed.
ACTION: Approve SVRCD/NRCS MOU for 2016.
MOTION: Klug; SECOND: Walker; AYES: Unanimous (Hirt, Sandahl, Walker, Robertson, Klug); NOES: None; ABSTENTIONS: None.

2. Approve North Coast IRWM Grant for $347,092
Karen Mallory (SVRCD) explained that the IRWM regional proposal submitted by Humboldt County was accepted and SVRCD has a water efficiency project proposal in it for $347,092.
ACTION: Approve North Coast Resource Partnership (NCRP/NC IRWMP) grant.
MOTION: Ryan; SECOND: Robertson; AYES: Unanimous (Hirt, Walker, Robertson, Klug); NOES: None; ABSTENTIONS: Sandahl.

3. Approve Novy designs bid
Ally Lutes (SVRCD) explained two bids were received; the bid from ESA for $123,077 was the closest to the budget and meets the requirements and the scope.
ACTION: Approve awarding ESA bid for Novy designs for $123,077.
MOTION: Sandahl; SECOND: Hirt; AYES: Unanimous (Hirt, Sandahl, Walker, Robertson, Klug); NOES: None; ABSTENTIONS: None.

4. Long Range Plan Review – 30 min discussion on pages 4 – 6 of the Plan
The Board briefly reviewed this section on Future Project Focus and Activities. They agreed to edit this section and bring their revisions and thoughts to the next meeting.

*Meeting Adjourned* – 7:37 p.m.

Minutes approved as typed as corrected.

__________________________________
Chairman

__________________________________
Date

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District Administrator