



DISTRICT

## SHASTA VALLEY RESOURCE CONSERVATION DISTRICT

Siskiyou County, California

### MINUTES

Summarized **MINUTES** from the Board of Directors' Regular monthly meeting of the Shasta Valley Resource Conservation District, in Yreka, California, on Wednesday, January 17th, 2024.

This meeting was conducted as a live in-person meeting with remote access for those who wished to attend via Zoom. The location for the meeting was the Siskiyou Economic Development Council conference room, 1512 S. Oregon Street; Yreka, CA.

Directors Present: Jay Perkins, Mike Luiz, Bil Hirt, Ryan Walker

Directors Absent: Zach Salvestro

Associate Directors: None

Staff Present: Rod Dowse, Ethan Brown, Ayn Perry

Guests: Alisa Scholberg, contract bookkeeper, Jim Patterson, NRCS District Conservationist

#### **Call to Order**

After a quorum was established, the meeting was called to order at 6:34 pm by Chair Walker.

#### **Review and Approval of Agenda**

The agenda was approved by common consent.

**Introductions** None needed.

**Public Comment:** None.

**Presentations:** None

#### **Approval of Minutes**

Walker presented the Minutes for approval. **ACTION:** Approve Minutes for December 18th, 2023. **MOTION:** Luiz; **SECOND:** Hirt. **Approved by Voice Vote: AYES:** Walker, Perkins, Luiz, Hirt, **Noes:** None **Abstentions:** None  
**Motion Approved**

#### **Financial Report:**

Scholberg presented the Financial Report for discussion and approval. The bank balance is \$357,148.20. Total Assets are \$1,253,937.72 which includes bank balance, total liabilities are \$618,985.17. **ACTION:** Approve Financial Report for December 2023. **MOTION:** Perkins, **SECOND:** Hirt, **Approved by Voice Vote: AYES:** Walker, Perkins, Luiz, Hirt, **Noes:** None **Abstentions:** None **Motion Approved**

**Ratify Payroll**

Scholberg reviewed the payroll with the Board for December 2023 in the amount of \$31,004.62. **ACTION:** Approve Payroll. **MOTION:** Luiz, **SECOND:** Hirt, **Approved by Voice Vote: AYES:** Walker, Perkins, Hirt, Luiz, **NOES:** None; **ABSTENTIONS:** None. **Motion Approved.**

**Approval of Bills**

Scholberg presented the December bills for review and approval, including new flow and temperature monitoring equipment. Warrants for \$109,619.76, were submitted for approval. **ACTION:** Approve Bills for Payment. **MOTION:** Hirt, **SECOND:** Perkins, **Approved by Voice Vote: AYES:** Walker, Perkins, Luiz, Hirt, **NOES:** None; **ABSTENTIONS:** None. **Motion Approved.**

<b>Overhead:</b>	<b>\$8,815.64</b>
US Bank	\$3,215.67
US Bank	\$52.64
Alisa Scholberg Bkkpg	\$1,737.50
Cal Ore Comm	\$109.00
Streamline	\$18.00
Jose Alberola	\$30.00
Jonthan Theodore	\$30.00
Principal	\$323.90
Blue Shield of CA	\$2,348.93
Mountaineer IT	\$950.00

<b>Grant Invoices:</b>	<b>\$100,804.12</b>
America Reforesting	\$32,430.00
Jefferson Resource	\$4,615.75
Jefferson Resource	\$12,500.00
Jefferson Resource	\$1,625.00
Jefferson Resource	\$3,500.00
Jefferson Resource	\$1,800.00
Jefferson Resource	\$1,300.00
Karuk Tribe	\$24,281.37
Scott River Watershed	\$12,539.00
Control Plus	\$6,213.00 (Estimate, will be charged to CC, preapproval from board)

**Budget Transfers:** None

**Approval of Donations Received:** Donation received in the amount of \$250.00 from BBW. Received and approved by common consent.

**Correspondence:** None

**Business – Discussion and Possible Action**

**1.1 Walker presented on the Siskiyou Farm Bureau Stock Water Program for possible action.** Discussion led by Dowse on the merits and mechanics of supporting this request. This grant is funded by CDFW for stockwater users within Siskiyou County who now use open ditch delivery for water for livestock. A fee for service contract was suggested for the SVRCD to function as lead agency for CEQA and permits. **ACTION:** Approve the MOU between Siskiyou Farm Bureau and the SVRCD for services. **MOTION:** Luiz, **SECOND:**

Perkins **Approved by Voice Vote: AYES:** Hirt, Perkins, Luiz, Walker. **NOES:** None; **ABSTENTIONS:** None.  
**Motion Approved.**

### **Staff and Project Reports**

Brown reported on milestones and reports for current projects such as NRZ, Parks Creek Ranch and Huseman. Grant writing is planned for some projects in January as there are many opportunities open

Perry reported on a meeting with the consultant for the Grenada wastewater system. They are looking to upgrade the system and are searching for a piece of land in the vicinity to relocate to.

Dowse reported on project updates including two CEQA lead agency contracts with Jefferson Resources and the Siskiyou Fire Safe Council.

**Other Agency/Group Reports:** None

**Closed Session:** 7:50 The Board went into closed session to discuss personnel matters.

**1.2 Staff Benefits packages: Discuss and possible action on allowable medical benefits rates.** Dowse led a discussion on overall benefits. SVRCD provides medical/dental/vision/life benefits and the allowance per employee will be raised to \$675 per month. About a 9% increase year over year. Board discussion on overall SVRCD Benefits with no other decisions made.

Closed Session ended at 8:13.

### **Meeting Adjourned** –

The meeting was adjourned at 8:23 pm by Chairman Walker.

Next Meeting: February 21st, 2024.

### **Future Agenda Items:**

Annual Monitoring Reports 2022-23


Long Range Plan

Board Fall Retreat/BBQ

Invite Crystal Robinson or Mike Harris, CDFW to a meeting

Minutes submitted by Ayn Perry on 1/30/2024

Minutes approved as typed as corrected.



Chairman

2/21/2024

Date



District Administrator

2/21/2024

Date